

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
November 10, 2011**

- A. Meeting called to order at 7:49 AM by Chairman J. Klundt.
- B. Present: Peg Malueg, Sue Steffen, Mary Lueke, Lee Murphy, Joyce Klundt, Jean Wollerman, Sue Nett (left meeting at 8:25 AM)
Absent: John Ruck
- C. MINUTES TO APPROVE
1. Motion to approve minutes from October 13, 2011 meeting made by P. Malueg and seconded by M. Lueke. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. Senior Center Older Adult Coordinator J. Wollerman reported the September senior center contacts at 1586 as compared to October 2010 1027 contacts. Senior program pass is increasing to \$16/mo from \$15.50/mo. The portable dishwasher used and purchased by Advocap will be replaced by a built in dishwasher. Advocap will pay 50% of the cost and will maintain the dishwasher after warranty expiration. Carpets will be cleaned in the two smaller rooms and the floors in the main area will be re-done this month. The center is participating in the downtown Halloween event. The enrichment activity for this month is the construction of duct tape purses. The Christmas party is scheduled for December 8th, cost of \$9 per person. The Breakfast for your Brain is increased to once a week. The Brain Fitness class will be held again this winter (possible grant opportunity to help fund the class). Silver Sneakers program is underutilized so information will be sent out to those eligible to use the program.
- E. New Business
1. Review and Approval of Advocap Mealsite Agreement January 1, 2012 through December 31, 2012. The only change to the agreement for 2012 is the change in language from a portable dishwasher to the built in dishwasher. Motion to approve the Advocap Mealsite Agreement with the Senior Center pending approval by the city attorney, made by L. Murphy and seconded by S. Steffen. Motion carried.
 2. Rental Cancellation Policy—S. Steffen requested this item be held until the next meeting to allow J. Wollerman time to draft changes to the current rental cancellation policy.
 3. Building Entrance change was discussed. J. Wollerman discussed the idea of changing the entrance to the back of the building for safety issues and to allow for a covered area for participants to wait and not be exposed to the rain or snow. Committee members discussed the safety concern and how this would be funded. At this time, due to the city's financial issues, fund raising may be the only way to acquire the money needed for the project. S. Nett will ask Greg Keil the city's development director what is needed to prepare for the project and for the project.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

F. Old Business

1. Policy Discussion: For Profit Agencies Advertisement at the Senior Center. J. Wollerman presented a list of non-profit organizations and their contributions to the senior center. Ideas were presented on the options for the businesses to provide a donation to the center in return for displaying their materials in the center. A discussion was held to continue to provide ideas and in December adopt a policy to follow in the future.
2. Continued Discussion on Senior Center Goals. J. Wollerman has been tracking referral information provided to seniors. The number of phone calls received at the center will be provided at the December Committee on Aging meeting.

G. Motion to adjourn at 9:31 AM made by L. Murphy and seconded by S. Steffen. Motion carried. Next meeting December 8, 2011.