

CITY OF MENASHA BOARD OF HEALTH
Minutes
July 13th, 2016

A. Meeting called to order at 8:07 AM by Nancy McKenney, Secretary.

B. Roll Call: Present: Candyce Rusin, Nancy McKenney, Kristene Stacker, Lori Asmus Excused: Teresa Rudolf
Staff: Mary Fritz, Loretta Kjemhus, Vicki Schultz, Liz Rosin, Todd Drew

C. MINUTES TO APPROVE

Kristene Stacker moved to approve June 8, 2016 minutes, seconded by Lori Asmus.

Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Nancy McKenney welcomed new Board of Health member Kristene Stacker. Wisconsin Seal a Smile:

Nancy McKenney distributed a copy of the Wisconsin Seal a Smile grant application and noted it was submitted early for a technical review. She noted that grant funding announcements will be made in August. Public Health Emergency Preparedness: The Division of Public Health is anticipating a slight reduction in preparedness grant awards this year.

Community Health Assessment: Nancy McKenney noted that the City of Menasha community health assessment and plan will be completed and she and the City of Appleton public health director will be collaborating on developing reports.

Academic Affiliation Update: Nancy McKenney reported that there will be a University of Wisconsin Oshkosh, RN BSN student intern placed at the Menasha Health Department this fall for (84 hours).

Employee Safety Program: CVMIC conducted a re-inspection of the pool related to previous safety audit. The re-inspection found previous safety issues had been corrected. Todd Drew conducted 7 sessions to train summer help. Sessions took approximately 8.5 hours total.

Environmental Health Programs: Todd Drew updated the Board of Health on 878 Second Street and 1000 3rd Street.

RR Donnelly: **Todd** Drew conducted a walk thru at the request of Pam Captain City Attorney, to assess asbestos issues.

Beach sampling results for E. coli have been very low <100MPN, Blue-Green Algae caution signs put up at all lake / river points of access including beach, Jefferson Park, Smith Park. Gas pump inspections were the focus of weights and measures for the past 30 days. Festival Food Scales - Festival foods scales are currently being worked on. Festival Foods have a total of 40 scales. New Ordinance, Policy, Changes in Procedure: Todd Drew updated the Board of Health on the Department of

Agriculture Trade and Consumer Protection (DATCP)/Wisconsin Division of Public Health (DHS) merger which took affect 7/1/16. The impact to the Environmental Health Program will be that all ordinances and policies will have to be updated. DATCP has also submitted a new agent contract which will merge the 2 existing agent contracts into one. Northeast Wisconsin Region Environmental Health Supervisors are in the process of discussing the impacts of some of those changes.

The Communicable Disease Reports: were reviewed by the Board. The Board reviewed monthly and year-to-date Communicable Disease reports. Nancy McKenney reported that chlamydia and gonorrhea cases have increased in 2016 in comparison to 2015. Nancy McKenney updated the Board on the Elizabethkingia Infection. Liz Rosin reported the nurses are working on latent TB cases.

School Health: Liz Rosin reported that the Menasha Health Department has completed the June CPR and First Aid classes for the Menasha Joint School District and City of Menasha staff. It was agreed that "training" would be placed on the next agenda.

Health Screening 60+ Program: Vicki Schultz reported her foot care clinics are well attended. Jean Wollerman offered a Nordic walking stick presentation at the Senior Center.

Prevention Program: The Prevention Program is in the process of planning the 2nd Annual Corny Community Walk which will be held August 11, 2016. The Corny Community Walk will have several new sponsors this year along with more activity stations. Vicki Schultz reported that she completed her mid-year review on July 10. Vicki Schultz is in the process of doing a breastfeeding program with area childcare centers, there are centers participating.

Radon: No Report

School Health Aides: No report

Dental Program: Loretta Kjemhus reported the fall dental and hearing schedule has been created and confirmed by Menasha Joint Schools. Fluoride application #3 is to be scheduled for November, 2016.

Dental Sealant Program: Nancy McKenney noted that the Wisconsin Seal a Smile Program Application included a request for funds to purchase a new compressor for the dental sealant program.

Lead Prevention Program: Liz Rosin reported residents have moved into Menasha with elevated lead levels. She will be contacting and working with the families.

Immunization: The Health Department was informed that they will not be receiving flu mist for 2016-2017.

Health Screening: Loretta Kjemhus reported the Lion's Club will be doing the vision screenings for Menasha Joint School students, age 3 through grade 5. Nancy McKenney will contact Trinity and St. Mary's schools to see if they would like to participate in this program.

Emergency Preparedness: Loretta Kjemhus reported 92 additional mass clinic signage was made to be used for a real emergency event. Fatality Management Plan meeting is in the process of being set up. Loretta Kjemhus is updating emergency plans and Butte des Morts school flu clinic documents.

Twenty Four/Seven: No Report

Senior Center: No Report

Policy and Procedure Review: Nancy McKenney distributed the Animal Bite Procedure to the board for review. Motion to approve was made by Lori Asmus, second by Kristene Stacker.

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Lori Asmus moved to adjourn the meeting, seconded by Kristene Stacker. Motion passed.

Nancy McKenney adjourned the meeting at 9:12 am. The next meeting will be on August 10, 2016 at 8:00 a.m.