

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Minutes
August 13, 2014**

- A. Meeting called to order at 8:13 AM by Chairman C. Rusin.
- B. Present: Candyce Rusin, Lori Asmus, Dr. Teresa Rudolph, Todd Drew, Liz Rosin
Absent: Dianne Hotynski
- C. MINUTES TO APPROVE
1. Motion to approve June 11, 2014 minutes made by L. Asmus and seconded by T. Rudolph
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. June & July Communicable Disease Reports distributed and discussed.
 2. Local HD 140 Review – The 140 Review is almost finished. All staff are finishing up on their portions. One question about the Board of Health's involvement is still being worked on. L. Rosin asked the Board for any suggestions. The Board suggested the bed bug ordinance, Weight of the Fox Valley involvement or Blue Green Algae. The 140 Review is set for September 15th from 12:30 PM – 4:00 PM. All information has to be entered into the State's sharepoint site by August 30th.
 3. VFC Compliance Visit- Menasha Health Department had their VFC (Vaccine For Children) compliance visit by the state on August 4th. The visit went well with a few recommendations by the state. The thermometers for the freezer and refrigerator need to have a certificate of calibration by an accredited lab. It was recommended to purchase new thermometers and fax the certificate to the state. All board members were in agreement that a new thermometer needed to be purchased for the refrigerator, freezer and a backup.
 4. Health Department Policies- Nurses continue to work on polices for the health department. All board members were in agreement that the board members should review the policies and have the chairman sign each one. L. Rosin will email completed policies up to this point to L. Asmus and T. Rudolph and print out the policies for C. Rusin to pick up.
 5. Recruitment and Hiring Process for Public Health Director- C. Rusin stated that the last she heard was that they agreed on a candidate that was going to the Mayor. T. Drew updated that the position has been offered to the candidate and they are in the process of negotiation.
 6. Bed Bug ordinance update- The state passed legislation that may negate the City's current ordinance.
 7. Senior Center Renovation - T. Drew updated on the status of the renovation. They are ready to publish bids and are expecting bids to be back by 8/30/14. There is

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Ruth Neeck, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Rudolph

asbestos in the floor tile adhesive and he is going to do the work for that. This is considered a demolition project so the DNR was notified.

8. MOU for PNCC providers- New requirement was made that PNCC providers must have an MOU with a state-contracted BadgerCare Plus and Medicaid SSI HMO. The effective date was August 1, 2014 so L.Rosin contacted the six HMO's that are in MHD service area and had all sign MOU's.
9. Lead houses- House placard for lead on First Street. There was an 18 month old living in the house. It was referred to EPA. Broad Street house found to have lead. A portion of the house burned. EPA pursued the landlord of the Manitowac house for lead.
10. Boys & Girls Brigade- Asbestos is in all the houses that are going to be demolished for the Brigade. Someone stripped the copper from the houses which disturbed the asbestos. T. Drew called in the contractor to clean it up and also the Police Department to investigate.
11. Beach Sampling Program- T. Drew started a beach sampling program for the City of Menasha in late June. They posted a sign at every public point of access. Every sign has a QR code that will bring the user directly to the current inland water samples of the City of Menasha. Samples are taken on Wednesday and on the site by Thursday.
12. FDA panel- T. Drew sat on an FDA panel to develop food safety trainings. Each member of the panel is being given an honorarium of \$3000. T. Drew is unable to except the money because some of the time was on work time but would like to have the check made to him and then donate it to the Menasha Health Department to use for equipment. The City's finance department is looking into this with the state accountability board.
13. Complaint was received on railroad ties located near Broad Street. Parent called that the railroad ties are located within 20 feet of their house and child has developed headaches and other symptoms since May when they were first placed there. T. Drew spoke with the state's toxicology lab and is going to send in some samples for coal tar. The sampling is being taken from inside the consumer's house, in the backyard and on the railroad ties.

E. ACTION ITEMS

1. None

F. HELD OVER BUSINESS

1. None

G. Meeting adjourned at 9:20 AM. Next meeting on September 10, 2014.