

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Jefferson Park – Second Street and Konemac Street, Menasha**  
**August 12, 2013**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 6:01 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Nancy Barker, Cindy Schaefer-Kemps,

MEMBERS EXCUSED: Luke Schiller, Lisa Hopwood, Ald. Mark Langdon, Sue Pawlowski

OTHERS PRESENT: PRD Tungate, PS Maas, John Rae, Randy Thomson

**C. MINTUES TO APPROVE**

1. **Minutes of the July 8, 2013 Park Board Meeting**

Quorum not present to approve the minutes.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1.

**E. COMMUNICATION**

1. None.

**F. REPORT OF DEPARTMENT HEADS/STAFF/ OR CONSULTANTS**

1. **Department Report**

PRD Tungate gave a short report highlighting the Grunski Runski and two outdoor movie nights, one still to be held on August 15 at the pool.

2. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported on a new park sign at Koslo Park, new grill at Jefferson Park pavilion, some trail and culvert and seeding work being done at the new park, new filter bags at pool have been a success, much less backwashing this season. A new pool vacuum was purchased after an older one failed. A good vacuum is vital to pool operations and it was decided to forgo the purchase of an ADA staircase in order to fund the vacuum.

**G. DISCUSSION**

1. **Army Reserve Building Update – PRD Tungate**

PRD Tungate stated it was expected that a supplemental agreement to terminate the lease on the Army Reserve building and demolish all structures should be coming to the Common Council very soon.

2. **EAB (Emerald Ash Borer) Update – PS Maas**

PS Maas reported the borer has been found in Winnebago County, near Oshkosh. A 15 mile radius wood quarantine is now in effect. City will continue to follow its EAB Management Plan and will remove weak trees and begin to determine what, if any, trees could be treated for example in Jefferson Park.

3. **CN Tree Grant to City – Planting Plans – PS Maas**

PS Maas reported on plans to plant 240 trees this fall with \$15,000 of grant money from CN.

Volunteer groups will be doing the planting in all eight city districts.

#### **H. ACTION ITEMS**

1. **Approve Twisted Pistons Cruise-In to be held on August 15, 2013 in Curtis Reed Square**  
Official action will be taken on a later date due to the lack of a quorum.
2. **Approve Winnebago County Tavern League Kickball Tournament to be held on September 21-22, 2013 in Jefferson Park**  
Official action will be taken at a later date due to the lack of quorum.

#### **I. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person

No one spoke.

#### **J. ADJOURNMENT**

Moved by N. Barker, seconded by C. Schaefer-Kemps to adjourn at 7:35 p.m. Motion carried.