

**Memorandum of Understanding (MOU)**

Between  
United States Coast Guard  
and  
City of Menasha

This is an agreement between "Party A", hereinafter called Auxiliary and "Party B", hereinafter called City.

**I. Purpose and Scope**

The purpose of the MOU is to clearly identify the roles and responsibilities of each party as they relate to the construction and placement of a Personal Floatation Device (PFD) Loaner Station at the Jefferson Park boat landing.

**II. Background**

The purpose of the Lifejacket Safety program is to promote safe boating practices and to reduce boating related fatalities among youth. The main sponsor of the program is the Wisconsin Department of Natural Resources (WDNR)

**III. Auxiliary Responsibilities Under this MOU**

Auxiliary shall undertake the following activities:

- Will provide routine checks of the station at a minimum from May 1 to October 15
- Is responsible for complete future maintenance and upkeep of the station, including the stocking of life jackets upon terms agreed to with WDNR

**IV. City Responsibilities Under this MOU**

City shall undertake the following activities:

- Build and install the station with reimbursable funds from the WNDR
- Agrees to allow a PFD Loaner Station to be placed near the Jefferson Park boat landing

**V. It is Mutually Understood and Agreed by and Between the Parties That:**

1. The City reserves the right to terminate this agreement at any time upon thirty (30) days written notice to the Auxiliary. This MOU shall automatically renew on an annual basis unless proper written notice is given
2. The City is under no obligation to perform any future maintenance of the station
3. The City assumes no liability for the loaner program or the station structure

**VI. Effective Date and Signature**

This MOU shall be effective upon the signature of Auxiliary and City authorized officials. It shall be in force from \_\_\_\_\_ to \_\_\_\_\_. Auxiliary and City indicate agreement with this MOU by their signatures.

U. S. Coast Guard Auxiliary

City of Menasha

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\_\_\_\_\_

Date

\_\_\_\_\_

Date