

Revisions to Policies and Procedures Governing the Use of Menasha City Parks

Under #17 Community Festivals and Large Non-Profit Picnics Open to the Public (200+ people)

A. Change title to read

Community Festivals, Special Events (non-profit or profit) or Other Large Park Events (200+ people)

B. Add 12.

The Parks and Recreation Board encourages staff to seek donations, gifts or other in-kind services for a department project or program that they deem beneficial to the department or the community. Staff shall inform the Board of the intent to seek any form of donation (besides regularly accepted, budgeted gifts/donations). If an item or piece of equipment is accepted as a donation, the person or organization that made the donation will not be charged for future use of the item. Any offer of donation is at the complete discretion of the donor, will not be made a condition of event approval and will be in accordance with the City's donation policy.

C. Add 13.

All events are subject to other fees and rules as established by the city's Special Event Policy.