



PARK FACILITY RESERVATION FORM AND BEER PERMIT

(Important reservation information listed on the back of this form)

Menasha Parks & Recreation Department
 140 Main Street
 Menasha, WI 54952-3190

Questions? Call: 967-3640
 8:00 AM - 4:00 PM Monday - Friday
 Office Location: 2nd Floor, City Hall

Group Name or Sponsor of Event: MENASHA GIRLS BASKETBALL Date of Event: 7-3-2012
 Event Coordinator: TOM SIEGEL + DEWEY BATES Home Telephone: 720-0370
 Address: 1221 BERTHWOOD LANE MENASHA Daytime Telephone: 722-8781

Time of Event: From 10:00 AM to 10:30 PM **Group Size:** _____ **Fees:** (see attached page)

Building Keys Needed? **No** _____ **Yes** (Usually for kitchen/electric use – see #10, page 3) - **Pick up by Friday at 4:00 PM**

Does your group qualify for resident rates? _____ **No** **Yes** (City of Menasha, Neenah, Appleton & Town of Menasha residents only)

Do you plan to consume beer or wine? _____ **No** **Yes** (Fill out permit, page 2 - see #5, page 3)

Do you plan to sell beer or wine? _____ **No** **Yes** (You will need more than a Beer Permit, see #6, page 3)

Do you plan to sell food to the public? _____ **No** **Yes** (You will need a Temporary Food Permit, see #13, page 3)

Certificate of Insurance needed? _____ **No** **Yes** (For tournaments, public events, rides, etc. - see #4, page 3)

Are you planning "kiddie" rides or other amusements? **No** _____ **Yes** (Carnival Permit required, contact City Clerk)

Do you plan to have an amplified sound system? _____ **No** **Yes** (See #12, page 3) Describe: _____

Do you plan to set up tent(s) for the event? _____ **No** **Yes** (See #9, page 3)

Parks & Recreation Board approval needed? **No** _____ **Yes** (When selling beer and multi-day events, contact Director)

Facility

(circle all that apply)

Jefferson					
<i>Pavilion</i>	<i>Kitchen</i>	<i>West Shelter</i>	<i>East Shelter</i>	<i>Launch Shelter</i>	<i>Pool</i>
<i>Picnic Area #</i> _____		<i>Diamond(s)</i> _____			
Smith					Memorial Building
<i>Pavilion</i>	<i>Kitchen</i>	<i>Wedding/Garden (50 benches available)</i>			<i>(pre-wedding ceremony only)</i>
<i>Diamond/Field</i> _____					Start Time: _____
					End Time: _____
Hart		Clovis		Barker Farm	
<i>Shelter</i>	<i>Diamond/Field</i>	<i>Shelter</i>	<i>Diamond/Field</i>	<i>Shelter</i>	<i>Diamond/Field</i>
Koslo		Pleasants		Shepard	
<i>Shelter</i>	<i>Diamond/Field</i>	<i>Diamond/Field</i>		<i>Diamond/Field</i>	
Curtis Reed Square		Marina Terrace		Trestle Trail	

Office Notes: _____

OFFICE USE ONLY	
Facility Fee:	\$ _____
User Fee:	\$ _____
Area Fee:	\$ _____
Beer Permit:	\$ _____
Total:	\$ _____
Receipt #	_____
Permit #	_____

Thomas J Siegel

HOLD HARMLESS AGREEMENT

I, Thomas J Siegel (person in charge), agree and bind Menasha Girls Basketball Assoc. (group name)

to hold the City of Menasha harmless from any claim for damage or injury arising out of our activities in connection with this event. I further understand this agreement to indemnify is for any and all liability of the City of Menasha, including costs of defense and attorneys' fees, including: Damage or injury caused in part by the City's negligence, unless I demonstrate by clear and convincing evidence, that such damage or injury was caused solely by the City's negligence.

I further agree to exercise due care in the preservation of the premises. I further agree to pay for all damages to park property or grounds beyond what the Department determines to be normal wear and tear. I further agree that I will ensure compliance with all rules, regulations, or ordinances applicable to the use of City of Menasha parks.

Signature: Thomas J Siegel

Date: 6-5-2012

BEER PERMIT

For Consumption Only!

Sale of Beer and/or Wine Requires a Temporary Class "B" License in Addition to the Permit (See #6 on page 3)

The below named assumes responsibility for exercising control over attendees behavior at the event. **This person or designee must be present for the duration of the event.** The Menasha Police Department will contact the permittee if any problem arises. **UNRULY/ILLEGAL GROUP BEHAVIOR WILL JEOPARDIZE FUTURE RESERVATION PRIVILEGES.**

Permittee Name: (print) Siegel THOMAS Last First DOB: 6-12-71 M.I.

Address: 1221 Berkleman Lane Phone: 720-0370

Area that beer and/or wine can be consumed: Curtis Reed Square

Signature: Thomas J Siegel

Permittee has read list of City ordinances pertaining to alcohol Yes Dept. Initials _____

2012 PARK FACILITY RENTAL

(all fees are "per day" unless otherwise stated)

	<u>Pavilion/Shelter Fees</u>	<u>Resident</u>	<u>Non-Resident</u>
Jefferson Park			
Large Pavilion		\$ 55.00	\$ 85.00
Kitchen*		30.00	50.00
West Shelter		35.00	55.00
East Shelter*		20.00	40.00
Launch Shelter		15.00	32.00
Picnic Areas # 2, 3, 4 or 5 with electric***		20.00	40.00
Wedding		User Fee Only	User Fee Only
Pool Rental (1 hour)		115.00	115.00
Smith Park			
Pavilion		50.00	75.00
Kitchen*		30.00	50.00
Wedding Set-Up**		200.00	250.00
Memorial Building (pre-ceremony only)		20.00/hour	20.00/hour
Hart Park Shelter*		30.00	50.00
Clovis Grove Shelter		20.00	40.00
Koslo Park Shelter (no electric)		20.00	40.00
Barker Farm Park Shelter		25.00	45.00
Curtis Reed Square		20.00	40.00
Beer Permit (Jefferson and Koslo only)		5.00	5.00
Marina Terrace (on Main Street)		20.00	20.00
Amplifier w/microphone (per event/season) (Jefferson East/West Diamonds only)		20.00	20.00
Jefferson Volleyball Courts N & S		5.00	5.00
Koslo, Municipal Beach, Smith Park VB Courts		NC	NC
Soccer Fields		8.00/hour	8.00/hour
Koslo Baseball Diamonds (with/without lights)		75/game	75/game
Softball Diamonds (with/without lights)		15/game	15/game
Building/Shelter Key Deposit		20.00	20.00

2012 PARK USER FEES

Groups that reserve park shelters or picnic areas are subject to the following user fees:

<u>Persons in Attendance</u>	<u>Resident</u>	<u>Non-Resident</u>
1 - 20	\$ 5.00	\$ 11.00
21 - 75	\$ 24.00	36.00
76 - 150	42.00	60.00
151 - 300	79.00	102.00
301 - 600	134.00	162.00
601 - 1,100	240.00	275.00
1,101 - 2,000	360.00	400.00
2,001 & up	480.00	525.00

Special Event Charges

<u>Item</u>	<u>Resident</u>	<u>Non-Resident</u>
Stage (trailer only)	\$100.00	\$100.00
Stage (2 row of risers)	200.00	200.00
2 yard Recycling Dumpster	45.00	45.00
Bleachers (3 row)	15.00	15.00
Bleachers (5 row)	20.00	20.00
Picnic Table (each)	4.00	4.00
Park Bench (each)	3.00	3.00
Garbage Can (each)	3.00	3.00
Recycling Stand (each; needs bag)	2.00	2.00
200 Amp Cord (each; for some outlets)	10.00	10.00
Electric Usage	TBD on estimated energy use	

* Indicates need for key

** Includes use of pavilion whether used or not, also includes 80 benches. Final arrangements made through Park Superintendent (967-3642).

For 2012 only 50 benches will be available for use.

***Picnic Areas 2 & 5 need a power cord supplied by the City. This must be picked up at the Parks and Recreation Department up to two days prior to the event. There is a \$20 deposit due at the time of pick up which will be returned when the power cord is returned to the office.



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8:00 AM - 4:00 PM Monday - Friday
Office Location: 2nd Floor, City Hall

Group Name or Sponsor of Event: MENASHA ATHLETIC ASSOC. Date of Event: 7-4-12
Event Coordinator: Dave Remnek (Todd Englebort) Home Telephone: 920 419 2032
Address: 1161 Woodland Dr. Daytime Telephone: _____

Time of Event: From 12:00 to 10:30 **Group Size:** 15K+ **Fees:** (see attached page)

Building Keys Needed? _____ No **Yes** (Usually for kitchen/electric use - see #10, page 3) - **Pick up by Friday at 4:00 PM**

Does your group qualify for resident rates? _____ No **Yes** (City of Menasha, Neenah, Appleton & Town of Menasha residents only)

Do you plan to consume beer or wine? **No** _____ **Yes** (Fill out permit, page 2 - see #5, page 3)

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Parks & Recreation Board approval needed? _____ No **Yes** (When selling beer and multi-day events, contact Director)

Facility (circle all that apply)	
Jefferson <input checked="" type="checkbox"/> Pavilion <input checked="" type="checkbox"/> Kitchen <input checked="" type="checkbox"/> West Shelter East Shelter Launch Shelter Pool Picnic Area # _____ Diamond(s) _____	
Smith Pavilion Kitchen Wedding/Garden (50 benches available) Diamond/Field _____	Memorial Building <i>(pre-wedding ceremony only)</i> Start Time: _____ End Time: _____
Hart Shelter Diamond/Field _____	Clovis Shelter Diamond/Field _____
Barker Farm Shelter Diamond/Field _____	Shepard Diamond/Field _____
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Curtis Reed Square	Marina Terrace
Trestle Trail	

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I, _____, agree and bind _____
(person in charge) (group name)
 to hold the City of Menasha harmless from any claim for damage or injury arising out of our activities in connection with this event. I further understand this agreement to indemnify is for any and all liability of the City of Menasha, including costs of defense and attorneys' fees, including: Damage or injury caused in part by the City's negligence, unless I demonstrate by clear and convincing evidence, that such damage or injury was caused solely by the City's negligence.

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Last First M.I.

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July 3rd Events

JOIN THE PARTY!

Pajama Jam

Shattuck Park, Neenah

Tuesday, July 3rd

7:45 - 8:45PM

the



Bring the whole family down to Shattuck Park and Move to the Groove with Rhex Arboleda and the Y. Come down and secure your spot for the parade, then join us to dance the night away. The Parade of Lights begins at 9:15 PM from Riverside Park. This free event is sponsored by the Neenah-Menasha YMCA and CommunityFest.

Don't forget to wear your P.J.s!

PARADE OF LIGHTS



The Parade of Lights begins at approximately 9:15PM on July 3rd. The parade will start at Riverside Park in Neenah. It will travel West on Wisconsin Ave., North on Commercial St. and North on Washington to Main St. in downtown Menasha.

CURTIS REED SQUARE

Downtown Menasha



Noon - 10:00PM

Brats, Burgers, Hot Dogs
Carry Out Available
Benefits Menasha Girls Basketball

2:00 - 10:00PM



Beer Sales



5:00 - 7:00PM



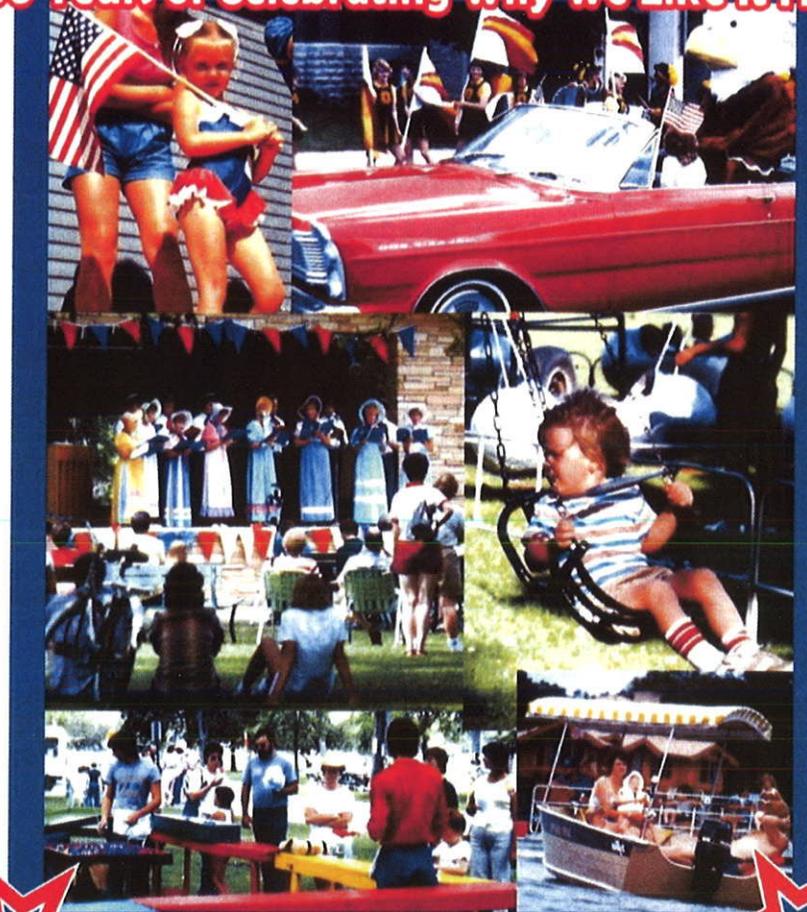
7:00 - 10:00PM



2012 CommunityFest

A NEENAH | MENASHA EVENT

30 Years of Celebrating Why We Like It Here!



CommunityFest Photos from the 1980's

July 3rd & 4th

Riverside Park, Neenah

Jefferson Park, Menasha

July 4th Riverside Park, Neenah

For more information visit www.neenahgov.org

START TIME	END TIME	ACTIVITY/ENTERTAINMENT	LOCATION
8:00AM	8:45AM	YMCA Liberty Run <small>Registration begins at 8:00AM. Race starts at 8:45AM</small>	Outside Park Pavilion
8:30AM	12:30PM	Pancake Breakfast	Inside Park Pavilion
9:00AM	8:00PM	FCM Rotary Club Carnival Games	Park Grounds
10:00AM	-	Little Red, White & Blue Parade	Starts at 'Playing In The Rain' Fountain
10:30AM	11:15AM	Karate America Demonstration	Harbor Stage
11:00AM	-	Neenah Historical Society Walking Tours <small>Tours will run at 11:00AM, 12:00PM, 1:00PM & 2:00PM</small>	Neenah Historical Society Booth
11:00AM	11:30AM	Valley Academy for the Arts	Main Stage
11:00AM	2:00PM	Petting Zoo & Carriage Rides	Across park road from Plexus Rocket
11:30AM	12:00PM	Studio Y Dance	Main Stage
11:30AM	1:00PM	Communityfest Pet Show	Harbor Stage
12:00PM	12:45PM	Miller & Mike Quality Family Entertainment	Main Stage
12:50PM	12:55PM	Neenah Idol Winner Performance	Main Stage
1:00PM	2:00PM	Wisconsin Singers	Main Stage
2:00PM	3:00PM	Webfooters Water Ski Show	Harbor
3:00PM	4:00PM	Neenah High School Jazz Ensemble	Main Stage
4:15PM	5:45PM	Danville Folk	Main Stage
6:00PM	7:00PM	Pat Pedersen Band	Main Stage
7:45PM	8:45PM	Neenah Community Band	Main Stage
8:45PM	9:30PM	Venetian Boat Parade	Harbor
ALL	DAY	GAMES, FOOD, BEVERAGES, RIDES, ICE CREAM, NOVELTY ITEMS	

July 4th Jefferson Park, Menasha

For more information visit www.cityofmenasha-wi.gov

2:00 – 10:30PM

Live Music, Face Painting, Kids Rides and Games, Water Ski Show, Carriage Rides, Food and Drink available all day; Burgers, Brats, Ice Cream, Kettle Korn, Mexican Food & more!

2:00 – 5:45PM

Annie Rose Band

2:00 – 9:00PM

Carnival 'Kiddie' Rides & Games

4:00 – 7:00PM

Best Friends Face Painting

4:00 – 7:00PM

Petting Zoo

5:30 – 6:00PM

'Doc Ron' Weird Science Comedy Show

6:00 – 7:00PM

Webfooters Water Ski Show

7:00 – 7:40PM

Rondini Magic Family Fun Show

7:00 – 9:00, 9:30 – 10:30PM

Dave Steffen Band



WE DRAW OUR COMMUNITY TOGETHER
Art by the Lake
Jefferson Park
July 4, Noon - 5:30PM

Share your artwork with our community. We will provide the board & you bring your art supplies. For registration info. please call Jeanne at 886-2128.

Menasha Fireworks

Reserved Seating

In the Menasha Pool Area

\$30 (up to 6 people)

Includes:

A great view

Parking Space

2 Lounge Chairs

Popcorn

Call Menasha Parks & Rec for more info.

967-3640

Both Parks **JULY 4th FIREWORKS** 9:30PM

The fireworks display is contingent on weather and safety conditions. The start time is approximate.

TARPS AT RIVERSIDE PARK

Tarps may be placed for fireworks beginning July 3rd at 5PM. NO TARPS over picnic tables or park benches. Please leave the boardwalk and sidewalks clear for pedestrians. Tarps that are placed before 5:00PM may be removed.

PLEASE RESPECT THIS RULE!



A Special Thank You to all of the sponsors & supporters of CommunityFest.

