

**CITY OF MENASHA**  
**PARKS AND RECREATION BOARD**  
**Council Chambers, City Hall – 140 Main Street**  
October 12, 2009  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Chr. D. Sturm at 6:01 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Tom Konetzke, Ron Suttner, George Korth

MEMBERS EXCUSED: Nancy Barker, two vacant positions

OTHERS PRESENT: Ald. Michael Taylor, Ald. Joanne Roush, PRD Tungate, PS Maas

**C. MINTUES TO APPROVE**

**1. Minutes of the August 10, 2009 Park Board Meeting**

Moved by T. Konetzke, seconded by G. Korth to approve the minutes of the August 10, 2009 Park Board meeting. September meeting was postponed due to a lack of quorum. Motion carried 4-0.

**D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute limit for each person.

**1. E-mails in Support of the Pool**

The Board acknowledged receipt of four e-mails in support of the Menasha Pool.

- 2. Ald. M. Taylor spoke in favor of adding 8" cleats to the top of the shorewall at Jefferson Park. Two areas he suggested were in front of where Jazzfest is set up and near the main pavilion.**

**E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS**

**1. Park Project Update and Vandalism Report – PS Maas**

PS Maas reported on four vandalism incidents. Three individual very minor graffiti, the last was damage to the Tayco Street fountain with a repair estimate of \$725.00

PS Maas also reported on several park projects including: capping the well at Hart Park, Smith Park pavilion repair, staining the Harborhouse, skatepark ramp repair (current and future). Also, meetings with engineers to comply with federal pool drain mandates, meetings with field users at both Koslo and Jefferson parks regarding ways to improve the facilities and begin a sponsorship program to improve operational funding at Koslo Park. Future fall projects include Koslo Park parking lot repair and inside work on Marina pier decking.

**2. Consider Large Tree Removals at Municipal Beach, Memorial Building, Resthaven Cemetery and Smith Park – PS Maas**

PS Maas described several large park trees recommended for removal. Pictures were presented to the Board. Four trees at the cemetery, two at Municipal Beach and six at Smith Park were discussed. Removal of the ivy at the Memorial Building also was discussed. The ivy can seriously damage the mortar between the bricks. Motion by R. Suttner, seconded by T. Konetzke to recommend Park Staff take the necessary action to remove the described trees and Memorial Building ivy as soon as practicable. Motion carried 4-0.

**F. DISCUSSION ITEMS**

**1. Update on 2010 Park and Recreation Budget – PRD Tungate**

PRD Tungate gave an overview of all 2010 Parks and Recreation budgets. A set of narrative pages was distributed. Board members asked questions and gave input on each budget.

**2. Update on Regional Park and Trail Update – PRD Tungate, G. Korth**

PRD Tungate summarized recent work that has been made regarding the regional park with Appleton and Town of Harrison. An appraisal of the interested property and a wetland

determination will be performed by two separate companies. The fee for services will be split between the three communities. This work is needed in order to apply for a DNR Land Acquisition Grant in 2010. PRD Tungate stated that the city portion of the acquisition cost is earmarked to come from the non-levy Park Dedication fund.

A Friendship Trail update was also provided by PRD Tungate. City officials have recently met with the DNR Regional Trail Coordinator about a trail alignment north of HWY 10/114. City staff will investigate property owner interest along this route and continue working the DNR on acquiring land for the trail.

3. **Estimated Charges for ThedaCare Picnic – PRD Tungate**

Charges for the ThedaCare picnic were discussed. Fees are to be \$2,100. An additional garbage collection fee will be calculated and added to their invoice. PS Maas and Asst. Street Superintendent Jeff Nieland will be investigating a method to handle recycling for large park events.

4. **High School Students on Park Board – G. Korth**

PRD Tungate has been in contact with the principal at Menasha High School about recruiting a student to serve in some capacity on the Board. N. Barker provided a nice handout put out by UW-Extension about youth serving on city/county boards and commissions. This topic will be placed on the November agenda.

**G. ACTION ITEMS**

1. **2010 Fees for Parks and Recreation Services**

Suggested fee changes for 2010 were distributed. Some discussion was held but no action was taken. This topic will appear again next month.

**H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person.

1. None

**I. ADJOURNMENT**

Moved by R. Suttner, seconded by G. Korth to adjourn at 8:41 PM. Motion carried 4-0.