

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor
140 Main Street, Menasha
July 13, 2016
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 5:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Shellie Caudill, Tom Grade, Paul Brunette, and Dean Wydeven.

LANDMARKS MEMBERS EXCUSED: Ald. Marshall Spencer

OTHERS PRESENT: Mayor Merkes, Ald. Arnie Collier, Nicholas Jevne, Emilie Steinmann.

C. MINUTES TO APPROVE

1. **Minutes of the April 13, 2016 Landmarks Commission Meeting**

Motion by Comm. Brunette seconded by Comm. Wydeven to approve the minutes of the June 8, 2016 Landmarks Commission meeting. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

No one spoke.

E. COMMUNICATIONS

1. None.

F. ACTION ITEMS

1. **Election of Officers**

Motion by Comm. Caudill seconded by Comm. Brunette to nominate Comm. Grade as Chairperson. The motion carried.

Motion by Comm. Brunette seconded by Comm. Wydeven to nominate Comm. Caudill as Vice Chairperson. The motion carried.

G. DISCUSSION ITEMS

1. **Stone Allocation to Historic District Businesses**

Commissioners discussed: merits of allowing use of stone, methodology of accepting applications for use, determination of what is surplus. Consensus that application process should be similar to façade grant program. Directed Chairperson Grade to work with city staff to develop a draft proposal for consideration at the next meeting.

2. **West Tayco Street Bridge Tower**

Commissioners discussed past renovations of NE tower and City jurisdiction of two north towers and DOT jurisdiction of south tower and bridge structure, as well as potential uses and Landmarks Commission involvement for NW tower.

3. **167 Main Street - Vertigo**

Commissioners discussed progress of restoration of east wall of the building, as well as remaining façade elements of First National Bank building on the north façade. Building owner is seeking stone to replace missing limestone on north parapet. Commissioner Grade will speak with owner regarding finishing restoration work and if salvaged stone would match as well as coordination with City if needed.

4. **Kiosk Historic Photos**

Commissioners discussed potential of historical displays in the kiosk in Curtis Reed Square. Mayor Merkes confirmed that the City maintains the structure and there would likely be space for printed

materials in one or more cases throughout the year. Menasha Historical Society will work with the Landmarks Commission to provide materials for display.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

No one spoke

I. ADJOURNMENT

Motion by Comm. Brunette, seconded by Comm. Caudill to adjourn at 6:03 PM. The motion carried.

Respectfully submitted by DJM.