

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall - 140 Main Street
September 9, 2015
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 4:33 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. Mark Langdon and Commissioners Tom Grade, Paul Brunette, Dean Wydeven and Shellie Caudill (arrived at 4:40 PM).

LANDMARKS MEMBERS EXCUSED: Commissioner Alison Mayer.

OTHERS PRESENT: CDD Keil and CDC Heim.

C. MINUTES TO APPROVE

1. **Minutes of the August 25, 2015 Landmarks Commission Meeting**

Motion by Comm. Brunette, seconded by Ald. Langdon to approve the August 25, 2015 Landmarks Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

No one spoke.

E. COMMUNICATIONS

1. None.

F. ACTION ITEMS

1. None.

G. DISCUSSION ITEMS

1. **Façade Preservation – 165-167 Main Street**

Comm. Grade opened the discussion regarding approaching Miron Construction and the possibility of repairing the corner of 165-167 Main Street with salvaged bricks from the former bank building. CDD Keil will forward contact information for Miron Construction to Comm. Grade to pursue this avenue.

2. **Status of Recognition Plaque – 180-182 Main Street**

CDD Keil reported the owner of 180-182 Main Street was not receptive to receiving the recognition plaque. Commissioners discussed other locations that could be considered in place of 180-182 Main Street which included the following: WeatherVane, Club Liquor, Wreath Factory, Vertigo and Studio R Hair Salon.

Motion by Comm. Caudill, seconded by Ald. Langdon to select WeatherVane as a replacement location for the recognition plaque. The motion carried.

3. **Follow-Up – Powers and Duties of the Landmarks Commission**

Comm. Brunette indicated that he had requested information from the cities of Austin and Memphis to assist on the process of revising powers and duties of the commission. At this time Comm. Brunette has not received a response and he will follow-up.

Commissioners discussed the following:

- Photo documenting of building façades within the historic district
- Priority focus will be 212 Main Street
- Focus on adding buildings to the historic district area and preserving existing buildings within the current historic district

- Draft changes to ordinance O-13-08 which outlines the powers and duties of the Landmarks Commission

For the October meeting, Commissioners are asked to bring their suggestions on the information below for discussion:

1. Memphis and Austin information
2. Photos of 212 Main Street
3. Proposed changes to ordinance O-13-08
4. List of buildings to add to the historic district

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

None.

I. ADJOURNMENT

Motion by Comm. Brunette, seconded by Ald. Langdon to adjourn at 5:15 PM. The motion carried.

Respectfully submitted by CDC Heim.