

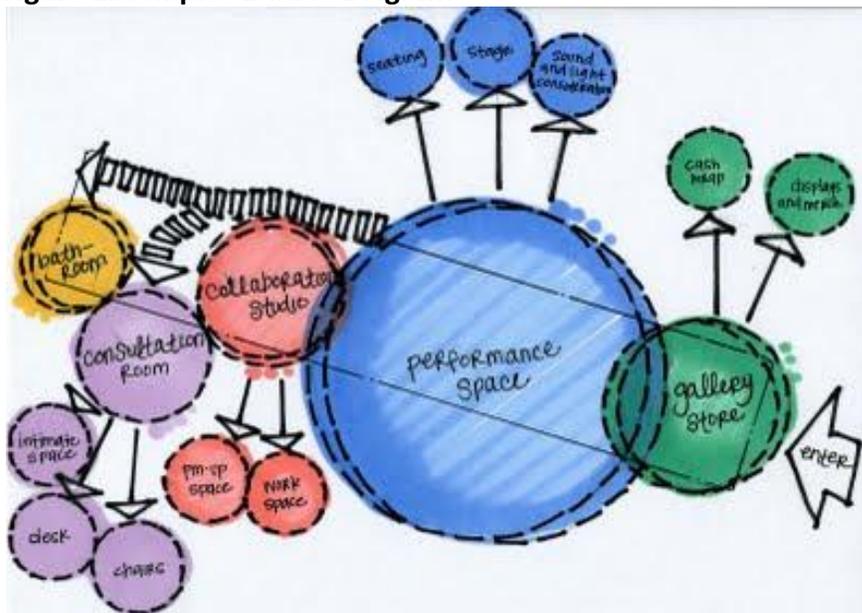


To: Adjacent Property & Business Owners
Landmarks Commissioners
From: Kara Homan, AICP, Principal Planner
Date: February 21, 2014
Re: **Planning Workshop for Broad St Lot/Main St Pedestrian Link**

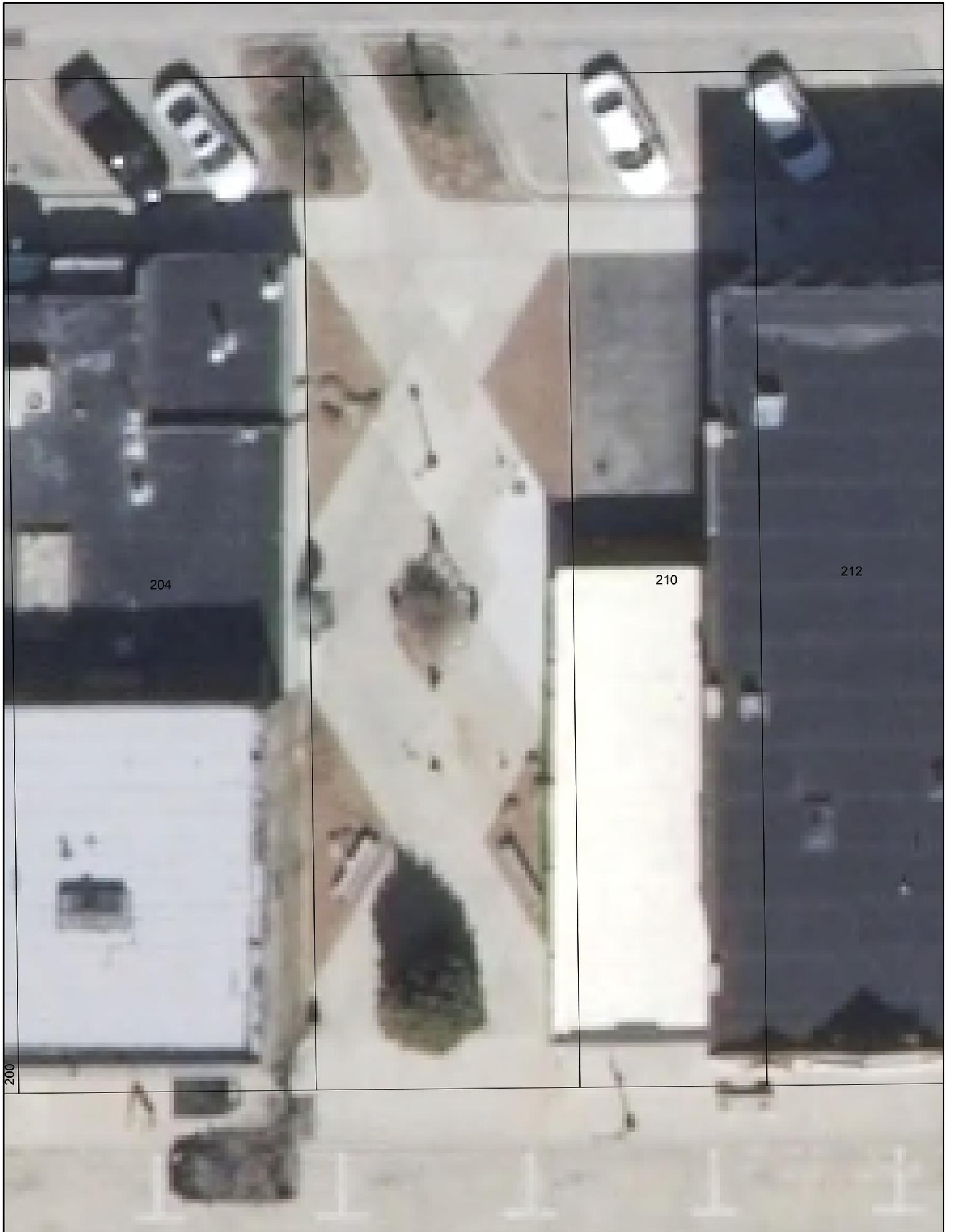
The Menasha Landmarks Commission will be hosting a preliminary planning workshop at **4pm on Thursday, February 27, 2014** for the pedestrian link between the Broad Street Parking Lot and Main Street. As an adjacent property/business owner, it is important to know early in the planning process what your desires and ideas are for the space so we can ensure that the final design will be as multi-functional as possible.

Enclosed, please find the meeting notice and a blank map showing the current site. Prior to the meeting, we ask you to create a simple "bubble diagram" (see figure below) using the map, showing potential uses, their general locations, and proximities to other uses for the site. Also, feel free to make notes of "issues" that will need to be resolved as part of the re-design. We will use your diagrams during the workshop to further refine planning for the space.

Figure 1. Sample "Bubble Diagram"



Please RSVP to Kristi Heim, Community Development Coordinator, at kheim@ci.menasha.wi.us or 967-3650.



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