

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall – 140 Main Street
August 1, 2013
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Comm. Grade at 5:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. Mike Keehan, Commissioners James Taylor, Paul Brunette, Tom Grade and Kristi Lynch

LANDMARKS MEMBERS EXCUSED: Commissioner Peg Docter

LANDMARKS MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan and Erik Brenn

C. MINUTES TO APPROVE

1. **Minutes of the July 10, 2013 Landmarks Commission Meeting**

Motion by Comm. Brunette, seconded by Ald. Keehan to approve the July 10, 2013 Landmarks Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. **None**

F. ACTION ITEMS

1. **Menasha Historical District Application – 184 Main Street**

Mr. Brenn provided commissioners with an overview of the proposed improvements to 184 Main St, which will house an expanded WeatherVane. These items included: replacement of the front door with top transom, extension of the copper strip below the "clothes shop" transom on the front facade, and relocation and replacement of the rear door (for ADA accessibility requirements) to include a side transom, as illustrated in the application.

Motion by Comm. Taylor, seconded by Comm. Brunette, to approve the front door with top transom, rear door with side transom, and extension of the copper strip below the transom on the front facade, as proposed.

Motion carried.

G. DISCUSSION ITEMS

1. **None**

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Comm. Taylor, seconded by Comm. Lynch to adjourn at 5:13 PM.

The motion carried.

Respectfully submitted by PP Homan