



June 29, 2012

David Hildebrand
1829 Cold Spring Road
Neenah, WI 54956

Dear Mr. Hildebrand:

As you may know, the building you own at 192 Main Street in the City of Menasha is in the Upper Main Street Historic District. As such, the Menasha Landmarks Commission has review authority over building alterations affecting the exterior of buildings. Late last fall, the front façade of 192 Main was painted in a color that is not within the approved color palette for the historic district. The use of colors outside of the approved color palette must be reviewed and approved by the Landmarks Commission.

I have enclosed an application for building alterations. Please complete the application and return it to Kristi Heim at the City of Menasha Community Development Department no later than Thursday, July 5, 2012. The matter will be taken up by the Landmarks Commission at its July 11, 2012 meeting. The Commission meets at 4:30 PM in the Council Chambers at City Hall, located at 140 Main Street.

If you have any questions, please contact Kara Homan at 967-3650.

Thank you for your attention to this matter.

Sincerely,

Gregory M. Keil
Community Development Director