

CITY OF MENASHA
Landmarks Commission
1st Floor Conference Room, City Hall – 140 Main Street
February 9, 2011
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Joe Weidert at 4:37 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Joe Weidert, Kristi Lynch, Mary Nebel, Bernie Zimmerman and Tom Grade

LANDMARKS MEMBERS EXCUSED: Commissioner Andrew Jennings and Alderman Eric Hendricks

OTHERS PRESENT: CDD Keil

C. MINTUES TO APPROVE

1. **Minutes of the January 12, 2011 Landmarks Commission Meeting**

Moved by Comm. Lynch, seconded by Comm. Nebel to approve the minutes of the January 12, 2011 Landmarks Commission meeting.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. **Preserving Wisconsin's Civic Legacy**

CDD Keil is to request six copies of the report and make them available to commissioners and others who may be interested.

F. ACTION ITEMS

1. None

G. DISCUSSION ITEMS

1. **Landmarks Commission Recognition/Awards**

Commissioners discussed the presentation of awards and commendations as part of Historic Preservation Month activities. The consensus was to present commendations to building owners and/or businesses as the following locations:

- 165-167 Main Street
- 180-182 Main Street
- 184 Main Street
- 186 Main Street
- 196 Main Street
- 200 Main Street
- 204 Main Street
- 210 Main street
- 216 Main Street
- 220 Main Street
- 226 Main Street
- 230 Main Street
- 214 Washington Street

CDD Keil is to discuss the process for presenting the awards with Mayor Merkes.

2. Landmarks Commission Guidebook Distribution

Commissioners are to distribute the guidebooks as follows:

- Tom Grade – Club Liquor, Club Tavern, Hotel Pub, Jdog Studios, Vertigo 1894
- Bernie Zimmerman – Restoration, Drive Line Service & Repair, Art Affair, Blind Pig, Jeffrey Rostas, DDS
- Mary Nebel – Wreath Factory, The Mixx, Accent Floral, Inspiring Interiors
- Joe Weidert – 212 Main Street, Menasha Grill, Wild Apple
- Kristi Lynch – Brin Building Tenants

CDD Keil is to distribute guidebooks to the Brin Building owner, Mike McClone for 184, 186 and 230 Main Street, Korona Klub, Corrente’s Martial Arts Studio and to Joe Nemecek for 180 Main Street.

3. Façade Improvement Program Grant/Loan Balance

The balance remains at approximately \$18,400. Comm. Weidert reported that the grant and loan application forms are being printed.

4. Future Landmarks Commission Activities/Projects

a. Identifying Architectural Elements Contest

Commissioners discussed publicity for the contest, the distribution of contest entry forms, contest form entry locations and the selection of contest winners. The contest is to be announced on the city’s website, and promoted through the DIDC newsletter. The Scene and the Post Crescent will be approached to do a story on the contest. The entry forms are to be dropped off at the participating businesses.

b. Other

Commissioners discussed possibilities for promoting the arts, opportunities associated with the Brin building, and the preparation of a directory of downtown businesses.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Comm. Lynch, seconded by Comm. Zimmerman to adjourn at 5:46 PM.

The motion carried.

Respectfully submitted by Greg Keil, CDD.