

**From:** [Mary Nebel](#)  
**To:** [Kristi Heim](#)  
**Subject:** Re: Agenda Items  
**Date:** Friday, August 06, 2010 9:37:43 AM

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- Update on Commission Guidebook.
- Status on Recognition Award for Wreath Factory and anticipated completion date.
- Address rear signage at 204 Main Street, Menasha Grill, which has not gone through Landmarks Commission for approval.
- Request to send Landmarks Commission Guidelines and sign ordinances to Ordinance Enforcement Officer, Joe Polzien. Clarify what Joe's role will be in enforcement.
- Address absenteeism or low attendance at meetings and address that all member's help is a factor in meeting the Commission's objectives.

Please place on Agenda and in packet

Mary Nebel

E-mailed 8-6-10, 9:35 AM

On Aug 5, 2010, at 8:32 AM, Kristi Heim wrote:

- > Please forward any agenda items for the August 11th meeting to me no
- > later than Noon, Friday, August 5th. Thank you.
- >
- > Kristi Heim
- > City of Menasha
- > Community Development Department - 967-3650
- > Parks and Recreation Department - 967-3640
- > kheim@ci.menasha.wi.us
- > www.cityofmenasha-wi.gov
- >
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