

CITY OF MENASHA
Landmarks Commission
Council Chambers, City Hall – 140 Main Street
October 14, 2009
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Joe Weidert at 4:35 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderman Mike Taylor, Mary Nebel, Joe Weidert and Charlie Cross

LANDMARKS MEMBERS EXCUSED: Patti Rudolph, Kristi Lynch and Bernie Zimmerman

OTHERS PRESENT: CDD Keil, Joe De Rose, Paul Brunette, Eric Brem, Bob Ramsey, Nancy Barker, George Ker, Katie LaMore, Lori Prosser, Jean Chew, Joan Reinke, John and Sherry Weidner, Jim and Shauna Peters, Terri Dahlhe, Cory Ulbrich, Sheryl Ruedebusch, Al and Sharyl LaFaive and Bob and Darlene Stevens

C. MINTUES TO APPROVE

1. **Minutes of the September 16, 2009 Landmarks Commission Meeting**

Moved by Alderman Taylor, seconded by Mary Nebel to approve the minutes of the September 16, 2009 Landmarks Commission meeting.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITME RELATED TO THE RESPONSIBILITES OF THE LANDMAKRS COMMISSION

1. No one spoke.

E. ACTION ITEMS

1. **Approval of Conceptual Design – Front Façade – 230 Main Street**

- Paul Brunette reviewed the original design of the structure and presented photographs.
- Bob Ramsey described the purpose for a brick and cedar façade, and the use of larger windows.
- Commissioners discussed the following:
 - use of wood siding.
 - windows – arched top vs. proposed square top with transoms
 - shape – the stepped top vs. a regular window pattern with all windows at the same top elevations
 - picture windows vs. divided lites

There was consensus that the Commissioners preferred the arched top in a regular pattern. CDD Keil is to inform the building owner of the Commissioner's preference.

5:00 PM – Public Information Session – Historical and Architectural Resources Survey

Joe De Rose of the State Historical Society presented an overview of the survey process. Traci Schnell of Heritage Research, LLC presented the survey results and described the criteria that were utilized in identifying properties.

Persons from the gallery raised questions about the process and effects of having a property/district listed on the National Register. They also had questions about how survey criteria were applied to specific properties.

Traci Schnell stated that final copies will be printed in the next several weeks. Copies of the report are to be made available to the public for \$7.00, or the actual cost of production, whichever is greater.

2. **Acceptance of Certificate of Approval Form**

This item was held.

H. ADJOURNMENT

Moved by Mary Nebel, seconded by Alderman Taylor to adjourn at 6:43 PM.

The motion carried.