

# CONTACT INFORMATION

(to be placed on Project File Folder inside cover on left-hand side)

Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Name of Applicant(s) \_\_\_\_\_

\_\_\_\_\_

Project: \_\_\_\_\_

Applicant(s):

Business Phone: \_\_\_\_\_

Home Phone (optional) \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Applicant(s):

Business Phone: \_\_\_\_\_

Home Phone (optional) \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Owner Name (if different from above)

Business Phone: \_\_\_\_\_

Home Phone (optional) \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

NOTES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Community Development Project Check List

for Landmarks Commission

Business Name \_\_\_\_\_

Address \_\_\_\_\_

Project Title \_\_\_\_\_

YES Date Rec'd	NO	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If leased, permission from owner
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Application request for grant or loan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Application for building alteration
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Application for outdoor food & beverage
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Application for signage??????????
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2 (two) bids/proposals
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pictures
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Material samples
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scaled drawing by _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Required building permits
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lien waivers
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Performance/Warranty Agreement (Responsible if contractor doesn't fulfill their obligation)

