

CITY OF MENASHA
Winnebago County Joint Review Board
1st Floor Conference Room, City Hall – 140 Main Street
September 6, 2012
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 2:08 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Joe Hotynski, Faith Scheidermayer, Mark VanDerZee and Mayor Merkes

MEMBERS EXCUSED: D. Wally Bergstrom

MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan, CT Stoffel

C. MINUTES TO APPROVE

1. **Minutes of the August 7, 2012 Joint Review Board Meeting**

Motion by Faith Scheidermayer, seconded by Mark VanDerZee to approve the August 7, 2012 Joint Review Board meeting minutes as presented.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Status Update on Proposed Tax Incremental District #13**

PP Homan reported that Alliance Industries decided not to proceed with the expansion they had been contemplating at this time, therefore the process for creating the proposed TID #13 has been put in abeyance.

ACTION ITEMS

1. **Review of the Public Record, Planning Documents, Resolutions, and Financial Data**

Staff presented the public record which included the public hearings before the Plan Commission and minutes of the Plan Commission, Common Council and Joint Review Board meetings. The financial documentation relative to the need to distress TID #1 and the resolutions adopted by the Plan Commission and Common Council supporting the amendments were also presented.

2. **Consideration of the City of Menasha Joint Review Board – Winnebago County Resolution 1-12 Approving Project Plan Amendment #2 to Tax Increment District #1**

Board members discussed the rationale for distressing TID #1, and the time period for which the life of the district would need to be extended to meet project expenses, the implications of extending the life of the TID on the overlying taxing entities and the future closeout of TID #1.

Staff informed the board that based on the financial projections, the life of the district would need to be extended by three years to meet its obligations.

Motion by Joe Hotynski, seconded by Faith Scheidermayer to approve the City of Menasha Joint Review Board, Winnebago County resolution 1-12 approving project plan amendment #2 to Tax Increment District #1. The motion carried unanimously.

G. ADJOURNMENT

Motion by Joe Hotynski, seconded by Mark VanDerZee to adjourn at 2:25 p.m.

The motion carried.

Minutes respectfully submitted by CDD Greg Keil.