

**CITY OF MENASHA
SUSTAINABILITY BOARD
Third Floor Council Chambers
140 Main Street, Menasha**

**Tuesday, March 15, 2011
6:30 PM**

MINUTES

A. CALL TO ORDER

1. The meeting was called to order at 6:36 by Chairperson Linda Stoll.

B. ROLL CALL

1. **Present:** Chairperson Linda Stoll, Ed Kassel, Kathy Thunes, Chris Bohne, Mike Dillon, Sadie Schroeder and Becky Bauer
2. **Excused:** Roger Kanitz
3. **Also Present:** Community Development Director Greg Keil, Paul Van de Sand (Franklin Energy), and Mark Albert (Menasha Utilities)

C. PUBLIC COMMENTS

1. No one spoke.

D. MINUTES TO APPROVE

1. Chris Bohne made and Sadie Schroeder seconded a motion to approve the minutes from the February 15, 2011 Sustainability Board meeting. The motion carried.

E. COMMUNICATIONS

1. **Bike to Work Week – Fox Cities Greenways Inc.**
Board members discussed measures for supporting bike to work week activities. Greg Keil is to draft a letter from the Sustainability Board to be signed by Linda Stoll encouraging city employees and board and committee members to bike to work.
2. **Sustainable Oshkosh Brochure**
A copy of the brochure was distributed.

F. REPORTS

1. **One-2-Five Report**
Paul Van de Sand will present the report at the April Sustainability Board meeting.
2. **Municipal Facilities Electrical Consumption Baseline Report**
Amy Kester will report at the April Sustainability Board meeting.

G. DISCUSSION

1. **WPPI Energy Initiatives**
Mark Albert, Energy Services Representative for Wisconsin Public Power, Inc. summarized the forms of energy services available from WPPI to its residential and commercial customers. He also described the relationship between Focus on Energy and WPPI programs. Mr. Albert also reported on the solar photovoltaic system demonstration project that is to be installed at the Public Protection Facility on First Street and the planning that is underway for a similar system at the new fire station on Manitowoc Road.

2. Trails and Sidewalks

Board members discussed the ongoing debate regarding sidewalks in the Ribblesdale and Woodland Hills subdivisions relative to the stated objectives in the Menasha 2030 Comprehensive Plan relating to connectivity between neighborhoods. Motion by Mike Dillon, seconded by Becky Bauer to direct that Linda Stoll draft a letter from the Sustainability Board to the Common Council supporting connectivity between neighborhoods. The motion carried.

3. Recycling

No report. This item is to return on the April Sustainability Board agenda.

H. ACTION ITEMS

1. 2011 Sustainability Plan

This item was held pending an update by Principal Planner Amy Kester.

2. Earth Day Event

Kathy Thunes presented an Earth Week poster commissioned by ECOS Fox Valley. A schedule of events is being developed.

3. Farm Fresh Market Standards for Local Produce

Sadie Schroeder discussed the practice of vendors in some markets buying produce or other products from wholesale or other non-local markets and selling them as locally grown or produced. She will make inquiry as to criteria for vendors to participate in farm markets and report at the April Sustainability Board meeting.

I. ADJOURNMENT

1. Chris Bohne made and Sadie Schroeder seconded a motion to adjourn at 8:35 pm. The motion carried unanimously.

Respectfully submitted by CDD Greg Keil.