



**TO:** Common Council  
**FROM:** Donald Merkes, Mayor *DM*  
**DATE:** 13 August 2015

**RE: Selection of District 7 Alderman**

At the Special Common Council meeting on August 17 four candidates will be interviewed for the position of District 7 Alderman. Each candidate will be given approximately five minutes to introduce himself, state why he is interested in being an alderman, and what experience he will bring to the Council.

Then the Common Council will have an opportunity to ask questions of the candidates. Please keep your question to a general nature as each candidate will be given an opportunity to answer the question.

At or before 5:45 p.m. each current Council member will be asked to make a selection. The candidate receiving the majority of votes will be appointed as the District 7 Alderman. In the case of no candidate receiving a majority the votes, the candidate with the least number of votes will be eliminated and an additional round of votes will be taken, until one candidate has a majority.

The Oath of Office will be administered by the City Clerk at the regular Common Council meeting starting at 6:00 p.m.

Cc: District 7 Alderman Candidates