

CITY OF MENASHA  
PERSONNEL COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
December 20, 2010  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 8:18 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks, Mayor Merkes

ALSO PRESENT: CA/HRD Captain, PC Stanke, C/T Stoffel, Clerk Galeazzi

C. MINUTES TO APPROVE

1. Personnel Committee, 9/7/10

Moved by Mayor Merkes, seconded by Ald. Hendricks to approve minutes.

Motion carried on voice vote

D. ACTION ITEMS

1. Amend City of Menasha Personnel Policy Handbook, Article IX – Training, Travel and Meal Expense Policy.

Mayor Merkes explained the two amendments to the Personnel Policy Handbook.

He is recommending setting mileage reimbursement based on how private business set the mileage reimbursement not to exceed the Internal Revenue Service rate.

His other recommendation is reimbursing for meal expenses to employee while on City business outside the Fox Cities area. Also eliminating the employee's option to claim up to \$38/day for meals on overnight stays.

General discussion on which employees would be affected by change; use of City vehicles and/or employees own vehicle.

Moved by Ald. Hendricks, seconded by Ald. Zelinski to recommend approval to Common Council.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Hendricks to adjourn at 8:35 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk