

March 25, 2016

Mr. Greg Keil  
Director of Community Development  
140 Main Street  
Menasha, WI 54952

Mr. Keil,

In the agreement between the City of Menasha and the owners of Germania Hall for the city's purchase of a portion of the parking lot at 320 Chute Street, the City of Menasha asked for and was granted "the first right of refusal for the purchase of the remainder of the 320 Chute parcel for a period of three years ...."

The purpose of this letter is to inform you and the City of Menasha, that the owners of Germania Hall have received a Letter of Intent to Purchase for \$325,000 the remainder of the parcel at 320 Chute Street.

We understand that the decision to exercise or not exercise this first right of refusal will be on the agenda of Menasha's City Council meeting on Monday, April 4<sup>th</sup> and we would anticipate and expect an answer by 5PM CDT Tuesday, April 5, 2016. We may be reached by telephone at (920) 720-8000, or by mail at 1000 Cameron Way, Neenah, WI 54956.

Sincerely,

Robert Y. Dove, Jr.  
Richard J, Batley  
Members – BDD&G Holdings of Appleton, LLC

**LETTER OF INTENT TO PURCHASE**

Property: 320 Chute Street  
Menasha, WI 54952

Building Size: Approximately 9,000 (plus/minus) square feet  
Lot Size: 0.6343 acres (27,629 square feet)  
Parcel #: 2-00109-00

Landlord: BDD & G Holdings of Appleton

Purchase Price: \$325,000.00

Terms: Sellers agree to work with Buyer by offering a bank approved Land Contract for three years on agreed upon payment terms.

Projected Possession Date: May 1, 2016

Other Terms: Land Contract and other necessary terms shall be drafted by Sellers' attorney immediately after receipt of City's denial of their first right of refusal to purchase the above property.

  
Chiaxah Vang

March 25<sup>th</sup>, 2016  
Date

  
Kor Xiong

3/25/16  
Date