

RESOLUTION R-23-16

A RESOLUTION SUPPORTING APPLICATION FOR A 2016 WISCONSIN RPC AND DNR EMERALD ASH BORER (EAB)
MITIGATION GRANT PROGRAM

Introduced by Mayor Merkes

WHEREAS, the applicant, City of Menasha, is interested in obtaining a cost-share grant from the Bay-Lake Regional Planning Commission for the purpose of funding Emerald Ash Borer mitigation projects under funding originating from the U.S. Forest Service, Great Lakes Restoration Initiative;

WHEREAS, the application attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the applicant, City of Menasha, will comply with all local, state, and federal rules, regulations, and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Superintendent of Parks, Forestry, Facilities, and Cemeteries, its official or employee, to act on its behalf to:

1. Sign and submit the grant application.
2. Sign a grant agreement between applicant and the Bay-Lake Regional Planning Commission.
3. Submit interim and/or final reports to the Bay-Lake Regional Planning Commission to satisfy the grant agreement.
4. Submit reimbursement requests and, if applicable, contractor invoices to the Bay Lake Regional Planning Commission.
5. Sign and submit other required documentation.
6. Accept, receive, and spend funding.

Passed and approved this ____ day of ____, 2016.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, Clerk



SERVING NORTHEAST WISCONSIN SINCE 1972

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2016 Wisconsin RPCs and DNR EAB Impact Mitigation Grant

The Wisconsin RPCs and DNR EAB Impact Mitigation Grants will fund projects within the Wisconsin Great Lakes Basin that focus on mitigating the impacts of Emerald Ash Borer (EAB) and preparing communities for EAB invasion by diversifying their urban and community forests.

The funding is made available through a FY2015 U.S. Forest Service Great Lakes Restoration Initiative (GRLI) grant received by the Bay-Lake Regional Planning Commission earlier this year. See the [Application Guide](#) [PDF] for more information.

- Awards will range from \$1,000 to \$20,000 and will require a 25% match (total project cost range is \$1,250 to \$25,000 and the match may be cash or in-kind).
- Only one Wisconsin EAB Impact Mitigation Grant may be awarded to an applicant per year.
- Projects begin October 1, 2016, and must be completed by September 29, 2017.
- Applications are due by 4:00 PM on August 17, 2016.

Who May Apply

- Cities, villages, towns, counties, and tribes who meet the following conditions may apply:
 - Located in Wisconsin;
 - Located within the Lake Michigan or Lake Superior Basin; and
 - Located within an EAB quarantined County (see [Attachment A: Eligible Communities](#) [PDF]).
- Prospective applicants may contact Angela Kowalzek-Adrians at Bay-Lake Regional Planning Commission for guidance on assessing eligibility: angelaka@baylakerpc.org or (920) 448-2820.

Eligible Projects

An eligible project must address Emerald Ash Borer impact by planting non-host tree species (1-2.5" diameter) within Wisconsin counties, cities, village, towns, or tribes within the Great Lakes Basin and an EAB quarantined county. Natives are encouraged, where appropriate. Planting of maples will not be funded.

Ineligible Projects

- Tree removals or pesticide treatments.
- Planting maple trees.
- Construction projects, land clearing, or stump removal.
- Land or boundary surveys or title search, appraisal, sale, or exchange of real property.
- Plans, studies, or educational outreach.

Eligible Costs

Eligible costs are those costs directly related to the completion of a tree planting project and that were incurred during the project period. Costs must be documented, reasonable and consistent with the project scope to receive reimbursement. Examples include the cost of purchased services [\[1\]](#), supplies, equipment use, product, or facilities used on the project (such as trees or staking materials).

Trees must be 1 to 2.5" diameter. The funding will not cover the planting of maples.

Eligible Match

- An eligible 25% match includes cash or in-kind services provided for the project and that have occurred during the project period. Costs must be documented, reasonable, and consistent with the project scope.

- In-kind costs can include county/municipal/tribal employee salaries or fringe benefits for time needed for completing the project and incurred during the project period. Fringe benefit rates are capped at 48.07%. In-kind costs can include volunteer time at \$15/hour.
- Eligible match activities include costs associated with ash tree removals, purchased/contracted services, equipment use, supplies, or facilities used on the project (such as trees or pesticides). Costs for equipment use are capped at the DOT equipment rates (see [Attachment B: DOT Equipment Rates](#) [PDF]) or local rates, whichever is lower.

How to Apply

- Complete the [grant application form](#) [PDF Fillable Form]. The form is electronically fillable, printable and savable. It provides the opportunity to submit the application by e-mail, which is the preferred method.
- **Submit the application by e-mail (preferred) or mail by 4:00 PM on Wednesday, August 17, 2016** (must be postmarked no later than August 17, 2016).
- Adopt a resolution from your governing body designating a representative to file the application and handle all grant actions on behalf of the applicant ([Attachment C: Sample Resolution](#) [Word]). This can take several weeks; please plan accordingly. The applicant must **submit the resolution by September 15, 2016** via e-mail (preferred) or mail.
- Any resolution received after September 15, 2016 will not be considered and the associated application will be considered incomplete and void.

How to Submit Application

Electronic submission (PREFERRED):

Save, then click, "Submit by E-mail." You will be given the opportunity to edit the message and provide attachments to an email addressed to angelaka@baylakerpc.org.

Mail hard copies to:

BAY-LAKE REGIONAL PLANNING COMMISSION

ANGELA KOWALZEK-ADRIANS

425 S ADAMS ST STE 201

GREEN BAY WI 54301

Electronic submissions must be received, OR hardcopies postmarked by 4:00 PM, August 17, 2016

Grant Materials for Download

[2016 Grant Application](#) [PDF fillable form]

[Grant Application Guide](#) [PDF]

[Attachment A, Eligible Communities](#) [PDF]

[Attachment B, DOT Equipment Rates](#) [PDF]

[Attachment C, Sample Resolution](#) [Word]

Are you having trouble will the fillable PDF applicaiton form?

^[1] Excludes county/municipal/tribal employees' salary or fringe, or municipal/county/tribal equipment or facilities. These items may serve as match.

This funding is made available through a FY2015 U.S. Forest Service Great Lakes Restoration initiative (GRLI) grant received by the Bay-Lake Regional Planning Commission under grant agreement 16-DG-11420004-005.

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