



MEMORANDUM

To: City of Menasha Common Council

From: Peggy Steeno, Administrative Services Director

Date: April 12, 2016

RE: R-11-16 - Resolution Transferring / Appropriating 2015 Budget Funds

BACKGROUND

One of the regular steps in the year end process requires an evaluation of the overall spending from the year (2015). In doing so, all accounts are evaluated by the amounts over or under against the respective budget. The transfer process includes utilizing funds from accounts that were under spent, as well as revenues and fund equity when necessary, to support the accounts that were over spent. Because this effectively alters the previous year's budget, Council approval is required.

ANALYSIS

Per the accompanying resolution and attached schedule, all transfers are outlined. The top section of the resolution includes all divisional budgets that had spending in excess of the original budget, and the second section includes divisional budgets that spent less than their original budget allocation and can be used to cover the section one overages.

FISCAL IMPACT

Aside from the spending, in the top section, and the savings, in the bottom section, for 2015, there is no direct financial impact related to the Fund Transfer Action. Rather, it is an accounting function that reconciles the budget to the actual numbers for the 2015 Fiscal Year.

RECOMMENDATION

Staff recommends that Council adopt this resolution.

RESOLUTION R-11-16

RESOLUTION TRANSFERRING/APPROPRIATING FUNDS

Introduced by Mayor Merkes

WHEREAS, it is necessary for the City of Menasha to transfer funds to cover 2015 Budget overdrafts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Common Council concurring that the following budget transfers/appropriations be made:

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>	<u>Amount</u>
To:			
100-0101-511.XX-XX	Office of the Mayor	\$2,910	
100-0205-512.XX-XX	Municipal Court	\$100	
100-0301-523.XX-XX	Inspector	\$55,728	
100-0305-562.XX-XX	Urban Redevelopment	\$24	
100-0405-513.XX-XX	Common Council	\$3,051	
100-0415-513.XX-XX	Room Tax	\$1,849	
100-0467-591.XX-XX	Transfer to Steam Utility	\$1,861	
100-0701-533.XX-XX	Resthaven Cemetery	\$2,944	
100-0704-552.XX-XX	Swimming Pool	\$17,695	
100-0803-521.XX-XX	Community Service Officer	\$882	
100-0905-531.XX-XX	Health Screenings/60 Plus	\$1,856	
100-0906-531.XX-XX	Prevention Program	\$4,693	
100-0907-531.XX-XX	Radon Grant	\$28	
100-0913-531.XX-XX	Lead Prevention Grant	\$141	
100-0916-531.XX-XX	Dental Sealant Program	\$4,948	
100-0918-531.XX-XX	Bio-Terrorism	\$1,498	
100-0920-531.XX-XX	Senior Center	\$1,692	
100-1002-541.XX-XX	Engineering	\$20,386	
100-1004-541.XX-XX	Street Excavation	\$188,156	
100-1007-541.XX-XX	Snow Hauling	\$14,097	
100-1008-541.XX-XX	Street Signs - Markings	\$35,291	
100-1009-541.XX-XX	Sidewalks and Crosswalks	\$9,740	
100-1011-541.XX-XX	Sidewalk Excavations	\$38,739	
100-1012-541.XX-XX	Street Lighting	\$1,344	
100-1013-541.XX-XX	Parking Lots	\$14,713	
100-1014-543.XX-XX	Canal Maint.-Construction	\$13	
100-1017-543.XX-XX	Refuse	\$55,160	
100-1018-543.XX-XX	Weed Cutting	\$1,284	
100-1019-552.XX-XX	Lift Bridges	\$1,500	
100-1027.543.XX-XX	Recycling-Solid Waste	\$9,421	
		\$491,744	

From:			
100-0706-561.XX-XX	Forestry	\$3,972	
100-0703-553.XX-XX	Parks	\$8,759	
100-0702-552.XX-XX	Recreation	\$10,794	
100-0501-552.XX-XX	Fire	\$12,571	
100-0304-562.XX-XX	Community Development	\$13,489	
100-0201-512.XX-XX	City Attorney	\$16,147	
100-0401-513.XX-XX	Comptroller/Treasurer	\$16,517	
100-0408-552.XX-XX	Civic Commemorations	\$20,126	
100-0202-512.XX-XX	Personnel	\$27,670	
100-0801-521.XX-XX	Police	\$43,321	
100-0914-531.XX-XX	Immunization Grant	\$588	
100-0902-524.XX-XX	Sealer Weights & Measures	\$642	
100-0901-515.XX-XX	Employee Safety Commission	\$881	
100-0919-531.XX-XX	Twenty-Four/Seven	\$1,396	
100-0915-531.XX-XX	Maternal Child Health	\$1,463	
100-0903-531.XX-XX	Health	\$1,700	
100-0917-531.XX-XX	Quality Improvement Grant	\$1,826	
100-0908-531.XX-XX	School Health Aides	\$2,269	
100-1001-514.XX-XX	Buildings Maintenance	\$28,218	
100-1006-541.XX-XX	Snow & Ice Removal	\$12,661	
100-1003-541.XX-XX	Street Construction	\$266,733	
		\$491,744	

Passed and approved this ___ day of _____, 2016

Donald Merkes, Mayor

Attest:

Deborah A. Galeazzi, City Clerk

FISCAL NOTE: This resolution is to cover those individual divisions which exceeded their budgeted amount.

Peggy Steeno, Administrative Services Director