NEENAH-MENASHA SEWERAGE COMMISSION

Public Hearing & Regular Meeting

Tuesday September 27, 2016

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Tim Hamblin, Mike Sambs, Raymond Zielinski, Dale Youngquist; Manager Paul Much, Accountant Roger Voigt.

Excused: Commissioner Kathy Bauer.

Also Present: Tom Kispert, Chad Olsen (McMAHON); Rob Franck, Randall Much (MCO).

Motion made and seconded by Commissioners Zielinski/Coburn to open the Public Hearing. Motion carried unanimously.

Hearing no questions or comments on the proposed 2017 NMSC Budget, motion made and seconded by Commissioners Zielinski/Bates to close the Public Hearing. Motion carried unanimously.

Public Forum. No one in attendance for public forum.

August 23, 2016 Regular Meeting minutes: Motion made and seconded by Commissioners Zielinski/Bates to approve the minutes from the August 23, 2016 Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence to be discussed:

Old Business

Interceptor GIS locates. No new updates to report at this time.

Madison Street – Process to vacate. Commissioner Zielinski reported he has not received any feedback yet from the City.

New Business

Operations, Engineering, Planning

HSI Blower Status Update. President Youngquist discussed the negotiations process and who was present; he also reported on a follow-up contact with Atlas Copco and changes to the original negotiations. The revised offer is financially advantageous to the Commission based from the original negotiation. Commissioners further discussed the settlement; President Youngquist is looking for a consensus from the Commissioners to proceed and have the Commission Attorney review the document. He would like to act on the Settlement Agreement at the October Regular meeting unless it is felt it needs to be acted upon sooner; then a special meeting would be called.

Phosphorus Removal. Manager Much reported meeting with Grand Chute Menasha West and discussing with the DNR the new proposed discharge permit. Chand Olsen also provided input; Grand Chute Menasha West received the same compliance schedule as the NMSC. Chad further discussed trading options and differences in opinion of two groups as to where we can trade. A letter was sent to argue against the proposed schedule to meet phosphorus limits. We were given an additional 15 months to comply. The DNR is holding a public hearing on November 16 regarding the NMSC discharge permit.

iReportPlus reporting software. They are waiting for the SCADA to be completed and for a software update from the software company.

McMahon Invoices. After discussion, motion made and seconded by Commissioners Coburn/Zielinski to approve for payment McMahon invoice #903336 in the amount of $27,400.00. Motion carried unanimously.

Centrifuge units. Manager Much reported the performance testing of the centrifuge units just missed meeting the performance specifications. He still recommends accepting the units; the sludge characteristics today are different from five years ago when the specifications were written. Tom Kispert will contact the manufacturer; we still need to be provided the O&M manual. Manager Much also discussed the need to have changes in the polymer feed system for the centrifuge units; we need to be able to increase the feed rate of polymer. With the current polymer unit, the feed rate of the polymer can only run one centrifuge unit at a time. Chad Olsen will bring in a proposal to review polymer system needs.

Manager Much discussed the Operating Report for the month of August 2016. The plant is operating well, there are no operating issues. Manager Much discussed the request received from an industry looking to locate in Neenah; we can approve the request, deny it, or approve with conditions. The industry is looking to see if we would be able to handle the loadings they would generate. Randy Much indicated if it is accepted, they would take up most of the remaining capacity of the plant. One option we have is to have our plant re-rated and have our design loadings increased. President Youngquist questioned how do we respond to the request. Commissioners further discussed and felt that accepting without conditions would be too risky for the communities and the treatment plant; they felt accepting with conditions would be an acceptable response. Following discussion, motion made and seconded by Commissioners Sambs/Zielinski to have MCO respond to the industry based on Commission discussions. Motion carried unanimously. Manager Much reported we have not had any of the large hits lately of influent zinc in Neenah. Rob Franck discussed his report on new equipment issues; Boilers - PBBS will be on-site Thursday with the burner manufacturer to see how they can be adjusted. Rob discussed the items in the Equipment & Grounds Report. After discussion motion made and seconded by Commissioners Zielinski/Bates to approve the Operating Report for the month of August 2016. Motion carried unanimously.

Budget, Finance, Personnel

Proposed 2017 NMSC Budget. The proposed 2017 NMSC Budget was presented. Motion made and seconded by Commissioners Coburn/Zielinski to accept the 2017 NMSC Budget as presented. Discussion followed; Commissioner Zielinski asked questions on various budget line

items for clarification, Rob Franck and Accountant Voigt answered the various questions. After discussion, motion passed on unanimous roll call vote.

Accountant Voigt discussed the financial statements and the cash & investment report for the month of August 2016. August and September operations will show a net loss; October will potentially show a net income. MCO generated $2,100 in income to the Commission in August. After discussion, motion made and seconded by Commissioners Zielinski/Bates to accept the Accountant's Report for the month of August 2016. Motion carried unanimously.

Motion made and seconded by Commissioners Sambs/Coburn to approve for payment MCO invoices #20734 and #20781 in the amounts of $123,862.56 and $550.92 with payment to be made after October 1, 2016. Motion carried unanimously.

Motion made and seconded by Commissioners Zielinski/Sambs to approve Operating and Payroll Vouchers #135835 through #135881 in the amount of $253,646.63 and Construction Fund Voucher #254 in the amount of $23,700.00 for the month of August 2016. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Zielinski to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:52 a.m.

President

Katherine Bauer
Secretary