

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor
140 Main Street, Menasha
February 16, 2016
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 5:02 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderman Spencer, Commissioners Samantha Zinth, Tom Grade, and Dean Wydeven.

LANDMARKS MEMBERS EXCUSED: Commissioners Shellie Caudill and Paul Brunette.

OTHERS PRESENT: CDD Keil and AP Englebert.

C. MINUTES TO APPROVE

1. **Minutes of the February 10, 2016 Landmarks Commission Meeting**

Motion by Comm. Zinth, seconded by Ald. Spencer approve the minutes of the February 10, 2016 Landmarks Commission Meeting. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

No one spoke.

E. COMMUNICATIONS

1. None.

F. ACTION ITEMS

1. **Designation of Tayco Street Historic District**

AP Englebert introduced the proposal for the designation of the Tayco Street Historic District and the Racine Street Historic District. Commissioners discussed the design standards that properties in the historic district must meet and whether the standards are feasible for these districts going forward. Comm. Zinth stated that she was in favor of compact, contiguous district boundaries for each district. Motion by Comm. Zinth, seconded by Comm. Wydeven to approve the Tayco Street Historic District. The motion carried.

2. **Designation of Racine Street Historic District**

See item F(1) for discussion. Motion by Comm. Wydeven, seconded by Comm. Zinth to approve the Racine Street Historic District as proposed. The motion carried.

G. DISCUSSION ITEMS

1. None.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

None.

I. ADJOURNMENT

Motion by Comm. Zinth, seconded by Comm. Wydeven to adjourn at 5:17PM. The motion carried.

Respectfully submitted by AP Englebert.