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CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 15, 2016
MINUTES

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Keehan, Zelinski, Spencer, Benner, Nichols, Krautkramer, Collier (6:06pm).
EXCUSED: Alderman Taylor
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, CDD Buck, AP Englebert, ASD Steeno, PRD Tungate, PHD McKenney, Clerk Galeazzi.

D. PUBLIC HEARING
None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)

Tim Jacobson, 732 Paris Street, Menasha. Support moving City Hall in same building with MJSD.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Introduction of new Community Development Director, David Buck

Community Development Director David Buck was introduced to the Common Council. CDD Buck has almost 20 years of experience in the Community Development profession. The Council welcomed CDD Buck.

2. FC Kloehn—introduction of new firefighter, Xiong Yang

New Firefighter Xiong Yang was introduced to the Common Council. Firefighter Yang did an internship with NMFR. He was previously a firefighter in the City of LaCrosse.

Clerk Galeazzi administered the Oath of Office. The Common Council welcomed Firefighter Yang.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
   a. Administration Committee, 8/1/2016
   b. Board of Health, 7/13/2016
   c. Committee on Aging, 7/21/2016
   d. Library Board, 7/27/2016
   e. Parks and Recreation Board, 7/12/2016
   f. Plan Commission, 8/2/2016
   g. Police Commission, 5/12/2016
   h. Redevelopment Authority, 7/27/2016
   i. Water & Light Commission, 7/27/2016

Communications:
   j. John Bergstrom to Mayor Merkes, 8/1/2016 (Gift of Photography—1 Menasha Center)
   k. ASD Steeno Memorandum, 8/10/2016, 2017 Budget Kick-Off/Timeline
   l. 2nd Quarter 2016 Financial Overview
   m. Waverly Sanitary District Minutes, 7/21/2016
   n. PRD Tungate Memorandum, 8/11/2016, Province Terrace Trail Update

DRAFT

o. PHD McKenney Memorandum, 8/9/2016, Menasha Health Department Secures Wisconsin Seal a Smile Grand Funding and Portable Dental Equipment for Menasha School-Based Dental Sealant Program

Moved by Ald. Benner seconded by Ald. Keehan to receive Minutes and Communications a-o.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 8/1/2016

Plan Commission, 8/2/2016, Recommends the Approval of:

2. The Proposed Rezoning at 412 Broad Street—Parcel #1-00041-10—to R-1 Single Family to the Common Council based on the following findings:
   - Rezoning preserves historic structure;
   - The structure was built as a single family home;
   - The existing use of the structure is single family home;
   - The current zoning is not consistent with the current use of the property;
   - The parcels surrounding the property have residential uses;
   - The rezoning the parcel to its current use will not detrimentally effect the future use of the area as commercial if that use is desired in the future as envisioned in the comprehensive plan.
3. The Proposed Rezoning at 1861-1863 Beck Street—Parcel #4-00919-01—to the Common Council.
4. The Certified Survey Map—North Ridge Court
5. The Easement, Outlot 1 Second Addition Woodland Hills subdivision

Moved by Ald. Benner seconded by Ald. Nichols to approve Consent Agenda items 1-5.
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

None.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 8/1/2016—8/11/2016 in the amount of $2,668,170.38

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 7-0.

2. Beverage Operators License Applications for the 2015-2017 licensing period.

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo dated 8/11/16.
Motion carried on roll call 7-0.

3. "Class B" Liquor License Application for Viand Hospitality LLC; d/b/a Parker John's BBQ & Pizza; Aaron Sloma—Agent, 124 Main Street, for the 2016-2017 Licensing Year.

Moved by Ald. Nichols seconded by Ald. Keehan to approve "Class B" liquor license application for Viand Hospitality LLC, d/b/a Parker John's BBQ & Pizza, Aaron Sloma, agent, 124 Main Street for the 2016-2017 licensing year.
Motion carried on roll call 7-0.

4. Outdoor Alcohol Beverage Permit Application for Viand Hospitality LLC, d/b/a Parker John's BBQ & Pizza, 124 Main Street for 2016-2017 licensing year.

Moved by Ald. Nichols seconded by Ald. Keehan to approve Outdoor Alcohol Beverage Permit Application for Viand Hospitality LLC, d/b/a Parker John's BBQ & Pizza, Aaron Sloma, agent, 124 Main Street for the 2016-2017 licensing year.
Motion carried on roll call 7-0.

DRAFT

5. Amendment to Purchase and Development Agreement between the City of Menasha and Christine A. Sohns, dated June 5, 2014 (198 River Street)

CA Captain explained the Purchase and Development Agreement between the City and Christine A. Sohns required environmental abatement of asbestos of the building within two years of purchase. Ms. Sohns has informed the City the asbestos abatement are not fully completed and she is requesting an extension of two years.

ASD Steeno reported the funds for improvement including asbestos abatement are still being held in escrow.

Moved by Ald. Nichols seconded by Ald. Keehan to approve Amendment to Purchase and Development Agreement between the City of Menasha and Christine A. Sohns, dated June 5, 2014 (198 River Street).
Motion carried on roll call 7-0.

J. HELD OVER BUSINESS

1. Liquor License Applications for 2016-2017 licensing year.
   a. Liquor License Application for Margaritaville Lounge LLC, Jennifer Almeida Sandoval/Agent, 6 Tayco Street

Clerk Galeazzi reported the inspections have been completed. Fire Dept., Health Dept., and Building Inspectors have approved for the liquor license. Final inspections will be completed before occupancy permit can be issued.

Moved by Ald. Nichols seconded by Ald. Keehan to approve “Class B” liquor license application for Margaritaville Lounge LLC, Jennifer Almeida Sandoval, Agent, 6 Tayco Street for the 2016-2017 licensing year.
Motion carried on roll call 7-0.

K. ORDINANCES AND RESOLUTIONS

1. O-8-16—An Ordinance Amending Title 13 by Making Certain Changes to the District (1861-1863 Beck Street, Parcel #4-00919-01).

Moved by Ald. Benner seconded by Ald. Keehan to approve O-8-16 An Ordinance Amending Title 13 by Making Certain Changes to the District (1861-1863 Beck Street, Parcel #4-00919-01).
Motion carried on roll call 7-0.

2. O-9-16—An Ordinance Amending Title 13 by Making Certain Changes to the District (412 Broad Street, Parcel #1-00041-00).

Moved by Ald. Benner seconded by Ald. Keehan to approve O-9-16 An Ordinance Amending Title 13 by Making Certain Changes to the District (412 Broad Street, Parcel #1-00041-00).
Motion carried on roll call 7-0.

L. APPOINTMENTS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)
No one spoke.

O. RECESS TO COMMITTEE

Moved by Ald. Benner seconded by Ald. Krautkramer to recess to committees at 6:26 p.m.
Motion carried on voice vote.

Reconvened at 8:16 p.m.

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P. ACTION ITEMS

1. Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Water Street Trail Easement/95 Broad Street).

No action taken.

Q. ADJOURNMENT

Moved by Ald. Spencer seconded by Ald. Benner to adjourn at 8:16 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk