

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, January 18, 2016
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

Moment of Silence was observed for Dr. Martin Luther King, Jr. Day

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Benner, Nichols, Taylor (6:15pm), Krautkramer, Olszewski, Keehan.

EXCUSED: Alderman Spencer.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD McKenney, Clerk Galeazzi.

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. [Promotional Video: Menasha-Your Place on the Water.](#)

A promotional video produced by Image Studios was played for the Council. Joe Weidert from Image Studios gave a brief overview the video. The video will be for promoting Menasha. The video can be viewed on the City's Website.

2. [Presentation of the Draft Home Page and Interior Page for the new City Website.](#)

ASD Steeno presented the draft of the City's new website. She explained what would be on the website. General discussion ensued on what will appear on the webpages.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. [Board of Health, 12/9/15.](#)

b. [Board of Public Works, 1/4/16.](#)

c. [Committee on Aging, 12/10/15.](#)

d. [IT Steering Committee, 12/1/15.](#)

Communications:

e. [Round Goby: Invasive Species in the Fox River; Presentation on 2/8/16.](#)

f. [CDD Keil, 1/12/16; Operation of Certain Terms of the Development Agreement between Van's Realty and Construction and the City of Menasha.](#)

g. [PHD McKenney, 1/18/16; Winnebago County Grants: Senior Center & 60 Plus Health & Wellness.](#)

Moved by Ald. Benner seconded by Ald. Keehan to receive Minutes and Communications A-G.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 1/4/16.](#)

Board of Public Works, 1/4/16 – Recommends the Approval of:

2. [Authorization to Execute State/Municipal Agreement for CTH P/Racine Road and Interchange.](#)

Moved by Ald. Taylor seconded by Ald. Keehan to approve Consent Agenda items 1&2.
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

None.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 1/7/16 – 1/14/16 in the amount of \\$8,654,234.87.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 7-0.

2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications for the 2015-2017 licensing period as listed in memo date 1/13/16.
Motion carried on roll call 7-0.

J. HELD OVER BUSINESS

None

K. ORDINANCES AND RESOLUTIONS

1. [R-2-16 – Resolution to Approve the Write Off General Uncollectible Accounts Receivables and Delinquent Personal Property.](#)

ASD Steeno explained the procedure to write-off uncollectible accounts receivables and delinquent personal property. The write-off process is completed to maintain current and accurate records and accurately reflect the collectability of the accounts receivable balances. She explained the breakdown of the amounts.

Moved by Ald. Nichols seconded by Ald. Benner to approve R-2-16 Resolution to Approve the Write Off General Uncollectible Accounts Receivable and Delinquent Personal Property.
Motion carried on roll call 6-1. Ald. Zelinski voted no.

L. APPOINTMENTS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)
No one spoke.

O. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 6:44 p.m.
Motion carried on voice vote.