

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 1, 2016
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Collier, Keehan, Zelinski, Spencer, Benner, Nichols, Taylor

EXCUSED: Alderman Krautkramer

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, DFC Voss, ASD Steeno, PRD Tungate, PHD McKenney, Engineering Superv. Montour, DDMS Alix , Clerk Galeazzi.

D. PUBLIC HEARING

1. [The Proposed Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefited Property for Second Addition to Woodland Hills Subdivision.](#)

Engineering Superv. Montour explained the public improvements to be done to the streets in the Second Addition to Woodland Hills.

Mayor Merkes opened the Public Hearing. No one spoke. Mayor Merkes closed the Public Hearing.

2. [The Proposed Resolution Authorizing Public Improvement and Levying Special Assessments for 1189, 1205, 1212, 1228, 1237, 1253, 1269, & 1285 Province Terrance and 1251 & 1269 Oneida Street.](#)

Engineering Superv. Montour explained that public improvements were done to the properties in 2005 with a deferred assessment for 10 years. The deferred assessment time has now expired.

Mayor Merkes opened the Public Hearing. No one spoke. Mayor Merkes closed the Public Hearing.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Kathy Stahl, 225 Railroad Street, Menasha. Thanked the Police Dept. and Code Enforcement for their quick response to the graffiti on buildings.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. CA Captain update on 460 Ahnaip Street (RR Donnelley Property)

CA Captain provided an update on the status of the RR Donnelley property at 460 Ahnaip Street. The Redevelopment Authority received a development proposal from Northpointe Development Corp. The RDA's inspections have been completed in accordance with the Purchase and Sale Agreement between the RDA and RR Donnelley.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Board of Public Works, 7/18/2016](#)
- b. [Committee on Aging, 6/9/2016](#)
- c. [Landmarks Commission, 7/13/2016](#)
- d. [NMFR Joint Finance & Personnel Committee, 7/26/2016](#)
- e. [Personnel Committee, 7/18/2016](#)

Communications:

- f. [Town of Menasha Public Hearing Notice--Intergovernmental Cooperation Agreement](#)
- g. [PC Styka Graffiti Complaint Memo, 7/19/16](#)
- h. [DPW Update on Bridge Construction and Street Construction Projects](#)
- i. [PRD Tungate to Village of Harrison, 7/26/16; Jim Bodway Application to Discharge Firearms](#)

- j. [PC Styka Expanded Premises Complaint Memo, 7/27/16](#)
- k. [Menasha Police Chief Visits White House](#)

Moved by Ald. Benner seconded by Ald. Keehan to received Minutes and Communications a-k.
General discussion ensued on Communications g, j, and k.
Moved by Ald. Nichols seconded by Ald. Benner to end discussion.
Motion to end discussion carried on roll call 7-0.
Motion to received Minutes and Communications a-k carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 7/18/2016](#)

Board of Public Works, 7/18/2016, Recommends the Approval of:

2. [Street Use Application – Otto Grunski Runski; Saturday, August 13, 2016; 6:00 AM – 11:00 AM \(City of Menasha\)](#)
3. [Street Use Application – Labor Day Parade/Labor Temple Coop Association; Monday, September 5, 2016; 9:30 AM – 10:30 AM \(Fox Valley Area Labor Council\)](#)

NMFR Joint Finance and Personnel Committee, 7/26/16, Recommends the Approval of:

4. [Neenah-Menasha Fire Rescue's 2017 Cost Distribution Formula with the City of Neenah's weighted share at 0.5929% and the City of Menasha's weighted share at 0.4071.](#)

Moved by Ald. Benner seconded by Ald. Keehan to approve Consent Agenda items 1-4.
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

None

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 7/21/16-7/28/16 in the amount of \\$1,378,322.52](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
General discussion ensued on expenditures.
Motion carried on roll call 7-0.

2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo dated 7/27/16.
Motion carried on roll call 7-0.

3. [Amendment to Listing Contract with Newmark Grubb Pfefferele for 901 Airport Road](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve Amendment to Listing Contract with Newmark Grubb Pfefferele for 901 Airport Road.
Motion carried on roll call 7-0.

4. [Surplus City Equipment Determination - 1997 Gilcrest ProPaver](#)

Moved by Ald. Benner seconded by Ald. Keehan to approve disposing of the 1997 Gilcrest ProPaver asphalt paver through the use of an online public auction site.
DDMS Alix explained the online site used has no service fees associated with it.
Motion carried on roll call 7-0.

J. HELD OVER BUSINESS

1. [Liquor License Applications for 2016-2017 licensing year.](#)

a. [Liquor License Application for Margaritaville Lounge LLC, Jennifer Almeida Sandoval/Agent, 6 Tayco Street](#)

Clerk Galeazzi explained according to the agent, Jennifer Almeida-Sandoval, there has been a delay in the electrical work on the building which is holding up the inspections.

Moved by Ald. Benner seconded by Ald. Keehan to postpone until Aug. 15, 2016.
Motion carried on voice vote.

b. [Liquor License Application for Lake Park Swim and Fitness, Megan Collins/Agent, 730 Lake Park Road](#)

Clerk Galeazzi reported all financial requires are current. Staff recommends approval.

Moved by Ald. Benner seconded by Ald. Keehan to approve liquor license application for Lake Park Swim and Fitness, Megan Collins, Agent, 730 Lake Park Road.
Motion carried on roll call 7-0.

K. ORDINANCES AND RESOLUTIONS

1. [R-26-16 A Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Second Addition to Woodland Hills Subdivision](#)

Moved by Ald. Benner seconded by Ald. Keehan to approve R-26-16 A Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Second Addition to Woodland Hills Subdivision.

Motion carried on roll call 7-0.

2. [R-27-16 A Final Resolution Authorizing Public Improvements and Levying Special Assessments Against 1189, 1205, 1212, 1221, 1228, 1237, 1253, 1269, & 1285 Province Terrace and 1253 & 1269 Oneida Street](#)

Moved by Ald. Benner seconded by Ald. Keehan to approve R-27-16 A Final Resolution authorizing Public Improvements and Levying Special Assessments Against 1189, 1205, 1212, 1228, 1237, 1253, 1269, & 1285 Province Terrace and 1253 & 1269 Oneida Street.

Motion carried on roll call 7-0.

L. APPOINTMENTS

1. [Mayor's Appointment of Jill Halverson to the Library Board for the term of 8/1/2016—7/1/2019](#)

Moved by Ald. Keehan seconded by Ald. Nichols to approve Mayor's appointment of Jill Halverson to the Library Board for the term of 8/1/16 – 7/1/2019

Motion carried on roll call 7-0.

2. Mayor's Reappointment of Linda Kennedy to the Redevelopment Authority for the term of 9/1/2016-8/31/2021

Moved by Ald. Nichols seconded by Ald. Taylor to approve Mayor's reappointment of Linda Kennedy to the Redevelopment Authority for the term of 9/1/2016-8/31/2021.

Motion carried on voice vote.

3. Mayor's Reappointment of Gail Popp to the Redevelopment Authority for the term of 9/1/2016—8/31/2021

Moved by Ald. Nichols seconded by Ald. Taylor to approve Mayor's reappointment of Gail Popp to the Redevelopment Authority for the term of 9/1/2016-9/31/2021.

Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

Kathy Stahl, 225 Railroad Street, Menasha. Thanked Police Chief for explanation on graffiti. Ask if bathrooms at Shepard Park will be open on a more consistent basis.

O. RECESS TO COMMITTEE

Moved by Ald. Benner seconded by Ald. Keehan to recess to 6:51 p.m.
Motion carried on voice vote.

Reconvened at 7:19 p.m.

P. ACTION ITEMS

1. Moved by Ald. Benner seconded by Ald. Keehan to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e): Deliberating or negotiating The purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Water Street Trail Easement/95 Broad Street).
Motion carried on roll call 7-0.

2. May reconvene into Open Session to act on what was discussed in Closed Session.
No action.

Q. ADJOURNMENT

Moved by Ald. Benner seconded by Ald. Keehan to adjourn at 8:25 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk