

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, July 18, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited. Moment of Silence was observed for Police Officers who have died in the line of duty and for all Police Officers.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Krautkramer, Collier, Keehan, Zelinski, Spencer, Nichols

EXCUSED: Alderman Benner

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Steeno, PRD Tungate, PHD McKenney, AS Englebert, Clerk Galeazzi.

D. PUBLIC HEARING

1. [Proposed Amendments to Title 13 of the Menasha Code of Ordinances pertaining to storage of recreational vehicles](#)

AP Englebert explained staff is exploring including all-terrain vehicles and snowmobiles relating to the storage and parking of recreation vehicles.

Mayor Merkes opened the Public Hearing. No one spoke. Mayor Merkes closed the Public Hearing.

2. [Proposed rezoning of property located at 412 Broad Street \(Parcel # 1-00041-00\) from C-2 Central Business District to R-1 Single Family Residence District.](#)

AP Englebert explained the property had been a commercial use at one time and the current property owners have converted the property into a residential dwelling. The property owners are requesting the property be zoned R-1 single family.

Mayor Merkes opened the Public Hearing. No one spoke. Mayor Merkes closed the Public Hearing.

3. [Proposed rezoning of property located at 620 Racine Street \(Parcel# 1-00517-00\) from R-1 Single Family District to C-1 General Commercial District](#)

AP Englebert explained the property is owned by Boys & Girls Club and they are requesting the property be zoned a C-1 general commercial district. Future plans are to combine this parcel with the adjoining Boys & Girls Club parcels.

Mayor Merkes opened the Public Hearing. No one spoke. Mayor Merkes closed the Public Hearing.

4. [Proposed rezoning of property located at 1861-1863 Beck Street \(Parcel #4-00919-01\) from R-2 Two Family Residence District to R-2A Multi-Family, Zero Lot Line Residence District](#)

AP Englebert explained the property owners have requested the property be zoned a R-2A Multi-family, Zero Lot Line to allow the division of the lot along the common wall of the existing duplex.

Mayor Merkes opened the Public Hearing

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Asked of the there was a structure on the parcel.

Mayor Merkes explained the structure is a duplex and rezoning would allow the property owners to each own a side of the duplex.

Mayor Merkes closed the Public Hearing.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)

Kathy Stahl, 225 Railroad Street, Menasha. Graffiti on properties on Doty Island.

Cheryl Jacobson, 732 Paris Street, Menasha. 1) Use of Manitowoc Street boat landing during fireworks;
2) Thanked Parks Dept. staff for their assistance to the Jefferson Park Neighborhood group;
3) Thanked the Police Dept. for the service to the community.

Tim Jacobson, 732 Paris Street, Menasha. 1) Suggest staff have follow up meeting with all involved in fireworks to discuss issues that occurred at Manitowoc Street boat landing during fireworks;
2) Comments on Village of Harrison annexation.

Doug Bodway, Valley Marine Mart. Proposed parking on Water Street by Valley Marine Mart.

Sandra Dabill-Taylor, 545 Broad Street, Menasha. 1) Check issued to Community Housing Coordinator;
2) Hiring process of Community Development Director; 3) Purchase and redevelopment of 867 Valley Road;
4) Request running total of what was spent but not budgeted in 2016; 5) Requests updates on Jefferson Park Master Plan, DOT Racine Street Bridge environmental report, Protocol Committee meeting, status of City Website, hiring of Building Inspector, RR Donnelley property, plans for Gilbert site.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 7/5/2016](#)
- b. [Board of Health, 6/8/2016](#)
- c. [Board of Public Works, 7/5/2016](#)
- d. [Park and Recreation Board, 6/14/2016](#)
- e. [Personnel Committee, 7/5/2016](#)
- f. [Plan Commission, 7/12/2016](#)
- g. [Water & Light Commission, 6/22/2016](#)
- h. Waverly Sanitary District, [4/14/2016](#), [5/12/2016](#), [6/9/2016](#)

Communications:

- i. [Third Street Bridge Construction Memo](#)
- j. [Parks and Recreation Sponsorship Letter](#)
- k. [City of Menasha Council Meetings Broadcast](#)

Moved by Ald. Taylor seconded by Ald. Keehan to receive Minutes and Communications a-k.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 7/5/2016](#)

Administration Committee, 7/5/2016, Recommends the approval of:

2. [License for a Private Road Crossing North Channel Bridge Recreational Trail Agreement between the Wisconsin Central LTD and City of Menasha.](#)

Board of Public Works, 7/5/2016. Recommends the approval of:

3. [Street Use Application – Twisted Pistons Cruise In; Thursday, August 18, 2016; 12:00 PM – 10:00 PM \(Twisted Pistons, Inc.\)](#)
4. [Street Use Application – Ganther Race the Lake; Sunday, August 14, 2016; 6:45 AM – 9:15 AM \(DuTriRun\)](#)

5. [Authorization to Execute Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2017](#)
6. [Authorization to Execute WisDOT State Municipal Agreement Regarding US10 / WIS441 and Racine Road Interchange Landscaping](#)

Plan Commission, 7/12/2016, Recommends the approval of:

7. [Proposed Rezoning – 620 Racine Street – Parcel #1-00517-00](#)
8. [Certified Survey Map – Lake Cottage Estates, East](#)
9. Property Acquisition – 867 Valley Road – Parcel #4-00753-00

Ald. Taylor requested to remove item 2 from Consent Agenda. Ald. Spencer requested to remove item 9 from Consent Agenda.

Moved by Ald. Nichols seconded by Ald. Keehan to approve Consent Agenda items 1, 3, 4, 5, 6, 7, 8. Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

1. Moved by Ald. Nichols seconded by Ald. Keehan to approve Consent Agenda item 2, License for a Private Road Crossing North Channel Bridge Recreational Trail Agreement between the Wisconsin Central LTD and City of Menasha.

Moved by Ald. Taylor seconded by Ald. Zelinski to amend, to include a double switchback at the north crossing.

Motion carried on roll call 4-3.

Ald. Taylor, Krautkramer, Collier, Zelinski voted yes. Ald. Nichols, Keehan, Spencer voted no.

General discussion ensued on the safety of the trail; including a double switchback in the design of the trail.

Ald. Taylor called Point of Order-amendment to include double switchback has been acted on. Mayor Merkes stated Point of Order is not germane as the discussion is on the license as amended.

General discussion ensued on change in design to be discussed with engineer, will change be accepted by railroad, adding double switchback for safety.

Original motion as amended carried on roll call 7-0.

2. Consent Agenda item 9, Property Acquisition – 867 Valley Road – Parcel #4-00753-00.

AP Englebert explained the purchase of 867 Valley Road by the City, dispose of structure and cleanup the area using Site Assessment Grant from WEDC, and sell property to Multistorage LLC for construction of self-storage units. Grant funds need to be used by end of 2016.

ASD Steeno explained some of the cost of the project will need to be borrowed since the project was not part of the 2016 Capital Improvement Program

General discussion ensued on type of development on the property, increase in tax base, cost of abatement of property, zoning of area, landscaping requirements.

Moved by Ald. Krautkramer seconded by Ald. Collier to approve Consent Agenda item 9, Property Acquisition – 867 Valley Road – Parcel #4-00753-00.

Motion carried on roll call 7-0.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 7/1/2016-7/14/2016 in the amount of \\$717,759.64](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.

Motion carried on roll call 7-0.

I. ACTION ITEMS, Cont'd

2. Beverage Operators License Applications for the 2015-2017 licensing period.

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo dated 7/13/16.

Motion carried on roll call 7-0.

J. HELD OVER BUSINESS

1. Liquor License Applications for 2016-2017 licensing year.

a. Liquor License Application for Margaritaville Lounge LLC, Jennifer Almeida Sandoval/Agent, 6 Tayco Street

Clerk Galeazzi explained the business owner is still working on getting the property in compliant with City code. They have asked for additional time to complete the remodeling.

Moved by Ald. Taylor seconded by Ald. Zelinski to postpone action on the liquor license to August 1.

Motion carried on voice vote.

2. R-23-16 Resolution Supporting Application for a 2016 Wisconsin RPC and DNR Emerald Ash Borer (EAB) Mitigation Grant Program. Introduced by Mayor Merkes.

Moved by Ald. Nichols seconded by Ald. Keehan to approve R-23-16 Resolution Supporting Application for a 2016 Wisconsin RPC and DNR Emerald Ash Borer (EAB) Mitigation Grant Program.

Motion carried on roll call 7-0.

K. ORDINANCES AND RESOLUTIONS

1. O-7-16 Ordinance Rezoning 620 Racine Street Introduced by Mayor Merkes

Moved by Ald. Nichols seconded by Ald. Collier to approve O-7-16 Ordinance Rezoning 620 Racine St.

Motion carried on roll call 7-0.

2. R-24-16 Resolution Supporting the Wisconsin Department of Natural Resources—Urban Forestry Grant for Emerald Ash Borer Implementation Plan, Update Tree Inventory to Determine Urban Tree Canopy and Tree Planting Diversity Introduced by Mayor Merkes

Moved by Ald. Nichols seconded by Ald. Keehan to approve R-24-16 Resolution Supporting the Wisconsin Department of Natural Resources—Urban Forestry Grant for Emerald Ash Borer Implementation Plan, Update Tree Inventory to Determine Urban Tree Canopy and Tree Planting Diversity.

Motion carried on roll call 7-0.

3. R-25-16 Resolution Approving a 2016 Budget Adjustment for the Borrowing of Funds to Facilitate Acquisition, Demolition, and Environmental Cleanup of the Property at 867 Valley Road and the Accompanying Borrowing to be Included within the 2016 Capital Improvement Program Borrowing Introduced by Alderman Krautkramer

Moved by Ald. Krautkramer seconded by Ald. Keehan to approve R-25-16 Resolution Approving a 2016 Budget Adjustment for the Borrowing of Funds to Facilitate Acquisition, Demolition, and Environmental Cleanup of the Property at 867 Valley Road and the Accompanying Borrowing to be Included within the 2016 Capital Improvement Program Borrowing.

Motion carried on roll call 7-0.

L. APPOINTMENTS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

Sandra Dabill-Taylor, 545 Broad Street, Menasha. It should be noted on the agenda when a resolution requires a 2/3 vote of the Council to pass.

O. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Krautkramer to adjourn at 7:30 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC, City Clerk