



MEMORANDUM

Date: September 27, 2016

To: Common Council

From: David Buck, CDD

RE: Establish Permit Fee for Removal of Salvageable Non-Structural Materials from Vacated Buildings Title 8, Chapter 5 of the Code of Ordinances

The Common Council approved Ordinance 0-12-16 creating Title 8, Chapter 5 of the Code of Ordinances relating to the regulation of the removal of Salvageable Non-Structural Materials from Vacated Buildings on September 19, 2016.

The purpose of the ordinance is to regulate scrap and salvage activities associated with vacated buildings in order to: prevent the complete abandonment of property; prevent conditions that will create health and safety hazards and aggravate blight; prevent interference with the enjoyment of and reduction of the value of property; and ensure salvage activities are completed in a timely manner that prevents health and safety hazards, nuisances, and environmental pollution.

The ordinance requires a permit to be applied for and issued by the city for scrap and salvage activities associated with vacated buildings greater than 10,000 square feet and Section 8-5-6(b) of said regulation states that a permit fee shall be established by the Common Council.

A significant amount of staff time (Community Development, Building Inspection, Public Works, Health, Fire and others) will be necessary to review applications, conduct investigations/inspections of the premise(s), and furnish recommendation as to whether a permit should be granted or denied. However, as it is expected that each permit will vary greatly in scope and degree of complexity, an estimate on necessary staff time is not a feasible method to establish the permit fee. Therefore, staff recommends the use of the same fee schedule that the city has established for a Demolition Permit, which is a less intensive review/approval process but is similar and comparable in scope.

Staff recommends establishing the permit fee for removal of salvageable non-structural materials from vacated buildings to be:
\$550.00 for the 1st 10,000 square feet of building floor area plus \$50.00 per 1,000 square feet of building floor area thereafter.