



To: Menasha Common Council  
From: Jenny Groeschel and Ginger Tralongo, Police Records  
RE: Beverage Operator License (Bartender) Applicants  
Date: December 31, 2015

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the **2015-2017** licensing period:

Sarah Hanson  
Corrina Heider  
Neng Vang  
Estella Sanchez

The following individual has applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment in the city. They have not met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following person be **DENIED** an Operator's License:

Colissa Erickson

CC: Chief Styka

Jan 7

CITY OF MENASHA  
ALCOHOL OPERATORS LICENSE APPLICATION

Establishment of Employment The Locker Room  
TEMPORARY  PROVISIONAL  REGULAR  RENEWAL

Name Erickson Colissa Lin  
Last First Middle

Address 4809 W Scotch Pine Ct Appleton Wisconsin 54913  
Street City State/Zip Code

NOTE: A license may be denied if applicant fails to provide accurate information or if the information is incomplete! Please read this section carefully.

Please explain all yes answers completely on the back of this form!

Do you currently have any criminal charges pending against you? No

Have you ever been convicted of a felony? ~~yes~~ No

Have you ever been convicted of a misdemeanor? yes

Have you ever been convicted of operating a motor vehicle while under the influence of an intoxicant or drug? No

Have you ever been convicted of any law, statute, or ordinance pertaining to the use or sale of alcohol (including drinking alcohol underage)? yes

Have you ever been convicted of any law, statute, or ordinance pertaining to the possession, use, or sale of illegal drugs? yes

Have you ever been convicted of a criminal traffic offense? ~~yes~~ no

I UNDERSTAND THAT THE APPLICATION FEE WILL NOT BE RETURNED IF LICENSE IS DENIED.

SIGNATURE Colissa Erickson Date 12/22/15

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Approved  Denied  Expiration Date \_\_\_\_\_

Chief of Police [Signature] Date 12/23/15

Comments: Habitual Offender

REVOKED FOR VIOLATION: \_\_\_\_\_

Please answer all yes questions from the front of this form completely! Include correct charges, date of offense, and sentence. Failure to include all information or inaccurate information may result in the denial of your application!

- 07-14-2014 (Outagamie) - Operating w/o proof of insurance. (not criminal offense)  
2 years ago
- 04-03-2013 (Outagamie) - Possession of THC, misdemeanor.  
3 years ago - possession Drug Paraphernalia, mis.
- 11-13-2012 (Outagamie) - Operating w/o carrying license. (not criminal offense)  
4 years ago
- 05-08-2012 (Shawano) - Non-registration of Auto (not criminal offense)  
4 years ago
- 04-25-2011 (Outagamie) - Possession of drug paraphernalia (not criminal offense)  
5 years ago
- 05-17-2011 (Fond du Lac) - Underage drinking, Possess (not criminal offense)  
8 years ago

I know my past looks unsightly but I've grown out of my old ways and I'm praying for a chance to continue bettering myself for my future. I have not touched or had anything to do with drugs since my incident 2 years ago and I plan on continuing my path to success. I have my bartender's license in the town of Greenville Wisconsin and I'm hoping that helps my case as well. I have references as to my discontinuing of drug paraphernalia if this is necessary. Thank you for your time.

Coleen Erickson



*mailed  
12-29-15  
called & left message  
about upcoming council  
meeting BT*

December 26, 2015

Colissa L. Erickson  
4809 W. Scotch Pine Court  
Appleton, WI 54913

Re: City of Menasha Alcohol Operators License Application

Dear Ms. Erickson,

After conducting a background investigation in relationship to your application for an Alcohol Operator's License within the city of Menasha, I will be recommending to the Common Council that they deny your license as under the policy for the City of Menasha you are considered a habitual offender.

The background investigation revealed the following convictions, which occurred over a short period of time over the past five years.

On June 6, 2011, you were convicted in Fond du Lac County of Underage Alcohol Consumption.

On July 20, 2011, you were convicted of Possession of Drug Paraphernalia in the City of Appleton.

On November 8, 2012, you were convicted in Outagamie County Court of Possession of THC and of Possession of Drug Paraphernalia; stemming out of the same incident.

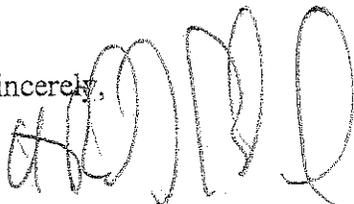
On February 22, 2013, you were convicted of Operating Without a License in the City of Appleton.

Under the City of Menasha policy guidelines for Alcohol Operator Licenses, guideline #4 indicates you are considered a Habitual Law Offender if you have three or more offenses, each a separate incident, within the immediately preceding five years. It is our position, the incidents you were convicted of substantially relate to the license for which you have applied.

Engaging in bartending involves the purchase and sale of a closely regulated substance/alcohol and individuals granted an operator's license must act in cooperation with law enforcement to enforce the alcohol beverage laws, drunken driving laws and assist with minimizing disturbances of the peace and maintaining the safety of the community.

On January 4, 2016, at or around 6:00 p.m., you can attend the Menasha Common Council meeting in the Council Chambers at Menasha City Hall and provide comment to the Common Council on your application and denial during the public participation portion of the meeting.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Bouchard', written over the word 'Sincerely,'.

Lt. Ron Bouchard  
Investigative Services  
Menasha Police Department