

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
August 15, 2016  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 6:51 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Spencer, Benner, Nichols, Krautkramer, Collier.

EXCUSED: Alderman Taylor

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Steeno, CDD Buck, AS Englebert, PHD McKenney, DDMO Alix, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [July 18, 2016](#)

Moved by Ald. Keehan seconded by Ald. Nichols to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [DDMO Alix Leaf Collection Pilot Program 8/9/16](#)

DDMO Alix explained an issue with the machines used for leaf collection last fall. He explained methods used by other municipalities associated with leaf collection. Staff recommends implementing a leaf collection pilot program for the fall of 2016 in the City's Doty Island area. One of the main changes is the leaves will be placed on the edge of the street not on the terrace. Residents would be provided information on changes to leaf collection in their area.

Moved by Ald. Collier seconded by Ald. Keehan to authorize staff to move forward on the leaf collection pilot program.

Motion carried n roll call 7-0.

2. [ES Montour Proposed Lane Delineation Changes at Racine Street and Seventh Street 8/11/16](#)

PC Styka explained it was requested to explore the feasibility of changing the current configuration of the traffic lanes at the Racine Street/Seventh Street intersection. Staff proposes to have a turn only lane for both southbound and northbound traffic at the intersection. This would require the current no parking restriction on Racine Street to be extended. It is recommended to have this lane change in place before the school year starts.

Moved by Ald. Nichols seconded by Ald. Collier to authorize staff to move forward on the proposed lane delineation changes at the Racine Street/Seventh Street intersection.

Motion carried on roll call 7-0.

## E. DISCUSSION / ACTION ITEMS

1. [Payment – Northeast Asphalt, Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Concrete Sidewalk, Asphalt Pavement within Parking Area, 8' Wide Asphalt Trail and Storm Sewer; Sixth Street, Ninth Street, Grandview Avenue, Manitowoc / Plank Road \(8' Wide Asphalt Trail\), Menasha Utilities Office \(Parking Area Paving\), Community Way; Contract Unit No. 2016-02; \\$187,115.36 \(Payment No. 1\)](#)

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council Payment to Northeast Asphalt, Inc. for new street construction and reconstruction, concrete curb and gutter, concrete sidewalk, asphalt pavement within parking area, 8' wide asphalt rail and storm sewer on Sixth Street, Ninth Street, Grandview Avenue, Manitowoc/Plank Road (8' wide asphalt trail), Menasha Utilities Office (parking area paving), and Community Way, Contract Unit No. 2016-02 in the amount of \$187,115.36. (Payment No. 1).

Motion carried on roll call 7-0.

2. [Ordinance O-10-16 Regarding Restrictions on Parking](#)

PC Styka explained the parking ordinance is being repealed and recreated due to changes in the downtown and other areas of the City. He highlighted the more noticeable changes. Staff has been working on these changes for a while.

General discussion ensued on the changes, and current parking signage not matching current code. Because of the many changes, it was requested that PC Styka list the recommended changes and bring back for review by the Board.

## F. ADJOURNMENT

Moved by Ald. Nichols seconded by Ald. Keehan to adjourn at 8:01 p.m.  
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC  
City Clerk