

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
October 3, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 7:19 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Nichols, Krautkramer, Collier, Keehan, Zelinski.

EXCUSED: Alderman Spencer, Taylor.

ALSO PRESENT: Mayor Merkes, Attorney Chad Wade, PC Styka, FC Kloehn, ASD Steeno, CDD Buck, PRD Tungate, PHD McKenney, Tim Gosz (Utilities), Steve Grenell (Utilities), Brian Adesso (MJSD), Dave Elliot (MJSC), Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Board of Public Works, 9/19/16](#)

Moved by Ald. Keehan seconded by Ald. Benner to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [ES Montour, 9/29/16; Update on Racine Street/Road and Ninth Street Construction Project.](#)

Mayor Merkes explained Racine Street/Road, from Ninth Street to Twelfth Street, will open on Oct. 4. Non-motorized vehicles will be allowed to use the roundabout on Racine Street/Road before cars have access.

E. ACTION ITEMS

1. [Payment No. 2 – Vinton Construction, Inc.; Contract Unit 2016-01; Downtown Street, Walkway and Electrical Improvements; Mill Street, Main Street, Pedestrian Link from Broad Street Parking Ramp to Main Street; \\$83,978.31.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to recommend to Common Council Payment No. 2 to Vinton Construction, Inc. for Contract Unit 2016-01 for Downtown Street, Walkway, and Electrical Improvements to Mill Street, Main Street, and Pedestrian Link from Broad Street Parking Ramp to Main Street in the amount of \$83,978.31.

Motion carried on roll call 6-0.

2. [Payment No. 4 – Northeast Asphalt, Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Concrete Sidewalk, Asphalt Pavement within Parking Area, 8' Wide Asphalt Trail and Storm Sewer; Sixth Street, Ninth Street, Grandview Avenue, Manitowoc / Plank Road \(8' Wide Asphalt Trail\), Menasha Utilities Office \(Parking Area Paving\), and Community Way; Contract Unit No. 2016-02; \\$102,126.99.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to recommend to Common Council Payment No. 4 to Northeast Asphalt, Inc. for new street construction and reconstruction, concrete curb and gutter, concrete sidewalk, asphalt pavement within parking area, 8' wide asphalt trail and storm sewer for Sixth Street, Ninth Street, Grandview Avenue, Manitowoc / Plank Road (8' wide asphalt trail), Menasha Utilities Office (parking area paving), and Community Way, Contract Unit No. 2016-02 in the amount of \$102,126.99. Motion carried on roll call 6-0.

3. [Recommendation to Award – Midway Underground Loop Project to J&R Underground in the amount of \\$154,756.25. \(Menasha Utilities\)](#).

Steve Grenell, MU Engineering Manager, explained the contract is for installation of the electrical plant materials as well as a 2” duct bore for fiber installation on Midway Road in the Province Terrace area.

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council Recommendation to Award the Midway Underground Loop Project to J&R Underground in the amount of \$154,756.25 (Menasha Utilities).

Motion carried on roll call 6-0.

4. [Resolution R-28-16 – A Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes \(Introduced by Ald. Krautkramer\)](#)

ASD Steeno explained this resolution starts the process for special assessments of property in Lake Cottage Estates in accordance with the agreement with Developer Mike Hagens.

Moved by Ald. Nichols seconded by Ald. Keehan to recommend to Common Council Resolution R-28-16-A Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes.

Motion carried on roll call 6-0.

5. [Ordinance O-15-16 – An Ordinance Creating Private Lead Water Service Lateral Replacement Requirement \(Introduced by Ald. Krautkramer\)](#).

Tim Gosz, Water Utility Manager, gave a presentation on lead service line replacement. MU staff has been replacing the lead service lines that are owned by Utilities when water mains are replaced. MU staff is asking the City to approve an ordinance requiring water customers replace lead service lines on their property. Utilities are prohibited by PSC rules from replacing homeowners’ portion of services. Replacing lead service lines will help eliminate lead in drinking water. Since there is a cost to the homeowner to replace the service lines, the Utilities has received a \$300,000 grant from the State to help fund private lead service replacement. More funding could be available in the future. Manager Gosz explained the details of the lead service replacement rebate program and the procedure for property owners to receive the rebate.

General discussion ensued on how many properties have lead service lines, requiring homeowners to replace their lead service lines, funding sources available for helping homeowners with the costs, owner occupied versus rental properties with lead service lines, and health concerns with having lead in drinking water.

Moved by Ald. Benner seconded by Ald. Collier to postpone until 11/7/16 Board of Public Works meeting.

Motion carried on roll call 6-0.

6. [Amendments to Title 10 Chapter 1 Article C Parking Regulation \(Ald. Taylor\)](#).

Chairman Krautkramer stated this item will be discussed at the next Board of Public Works meeting.

7. [Proposed Lease Agreement between Menasha Joint School District and City of Menasha -100 Main Street, Menasha.](#)

Mayor Merkes reviewed the terms of the lease agreement, floor plan design, and financial impact.

General discussion ensued on terms of the lease agreement, benefit for having Administrative Offices for City and MJSD in one building, collaborating of services, marketing of current City Hall building, and financial impact.

Brian Adesso and Dave Elliot from MJSD answered questions.

Moved by Ald. Nichols seconded by Ald. Keehan to recommend to Common Council Proposed Lease Agreement between Menasha Joint School District and City of Menasha for 100 Main Street, Menasha.

Motion carried on roll call 4-2.

Ald. Nichols, Krautkramer, Keehan, Benner voted yes. Ald. Collier, Zelinski voted no.

F. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Collier to adjourn at 9:26 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC, City Clerk