

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 6, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 7:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Benner, Nichols, Krautkramer, Collier, Keehan

EXCUSED: Aldermen Spencer, Taylor.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, CDD Buck,
ASD Steeno, PRD Tungate, PHD McKenney, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Administration Committee, 8/15/16.](#)

Moved by Ald. Keehan seconded by Ald. Krautkramer to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [ASD Steeno, 9/1/16; Fox Cities Area Room Tax Commission Draft By-Laws.](#)

ASD Steeno explained the creation and makeup of the Fox Cities Area Room Tax Commission. The City of Menasha is a member of the Commission. ASD Steeno gave a brief overview of the by-laws of the Commission.

E. ACTION/DISCUSSION ITEMS

1. [O-12-16 – An Ordinance Creating Title 8, Chapter 5 of the Code of Ordinances \(Removal of Salvageable Non-Structural Materials from Vacated Buildings\)](#)

CA Captain explained the ordinance is modeled after a recommendation from the Department of Natural Resources in response to the closing of major-sized plants and facilities. The purpose of the ordinance is to ensure that the City is informed and keeps abreast of the stripping of vacated buildings so that such activities do not create environmental and other health or safety problems for the community.

General discussion ensued on type of equipment and materials, enforcement of the ordinance, and type of permits required.

Moved by Ald. Keehan seconded by Ald. Krautkramer to recommend to Common Council O-12-16 – An Ordinance Creating Title 8, Chapter 5 of the Code of Ordinances (Removal of Salvageable Non-Structural Materials from Vacated Buildings).

Motion carried on roll call 6-0.

F. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Krautkramer to adjourn at 7:59 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk