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CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
August 15, 2016
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Nichols at 6:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Keehan, Zelinski, Spencer, Benner, Nichols, Krautkramer, Collier.
EXCUSED: Alderman Taylor
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Steeno, CDD Buck, AP Englebert, PHD McKenney, Clerk Galeazzi, Dave Maccoux (Schenck)

C. MINUTES TO APPROVE
1. Administration Committee, 8/1/16
Moved by Ald. Keehan seconded by Ald. Collier to approve minutes.
Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS
1. Review and Accept 2015 City of Menasha Audit (Dave Maccoux, Schenck, SC)
Dave Maccoux from Schenck, SC, reviewed the independent auditors' report of the year ending December 31, 2015. He provided comments and observations of the audit.

General discussion ensued on the audit.

Moved by Ald. Benner seconded by Ald. Keehan to review and accept 2015 City of Menasha Audit.
Motion carried on roll call 7-0.

2. O-11-16 An Ordinance Amending Title 7, Chapter 6 of Code of Ordinances – Restaurant and Retail Food Establishments (Introduced by Mayor Merkes)
CA Captain explained changes in the ordinance reflect updates to Wisconsin State Statutes and Wisconsin Administrative Code for restaurants and food establishments.

Moved by Ald. Keehan seconded by Ald. Collier to recommend to Common Council O-11-16 An Ordinance Amending Title 7, Chapter 6 of Code of Ordinances-Restaurant and Retail Food Establishments.
Motion carried on roll call 7-0.

E. ADJOURNMENT
Moved by Ald. Keehan seconded by Ald. Spencer to adjourn at 6:50 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk