

CITY OF MENASHA
Parks and Recreation Board
City Hall – 1st Floor Conference Room
October 11, 2016
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Rob DeLain, Brian Adesso, Chr. Dick Sturm, Ald. Alex Zelinski, Tom Marshall

MEMBERS EXCUSED: Nancy Barker, Lisa Hopwood

OTHERS PRESENT: PRD Tungate, PS Maas, Ald. Arnie Collier, Harbormaster Diane Schabach

C. MINUTES TO APPROVE

1. **Minutes of the September 13, 2016 Regular Park Board Meeting:** Moved by B. Adesso, seconded by R. DeLain to approve the minutes of the September 13, 2016 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported working recently on finishing up 2017 budget information; organizing and planning for the October 27 Pumpkin Hunt; setting up the kick-off staff meeting with Ayres Associates for the Jefferson Park & Neighborhood Vision Plan; meeting with Harbormaster Schabach on some year-end marina matters; and continuing communication with engineers for the Loop the Lake project.
2. **Park, Pool and Vandalism Report:** PS Maas reported on some relatively minor turf vandalism at Barker Farm Park; receipt of a small tree planting grant for 2017; pool bathhouse roof has been repaired; November is a likely date for the Hart Park playground installation; complimented Habitat for Humanity for completing several much needed maintenance projects at Jefferson Park. Repairs to the downtown Ark structure have begun.

F. DISCUSSION

1. **Menasha Marina:** Review of 2016 Season & Facility Recommendations (Harbormaster Diane Schabach) Harbormaster Schabach recapped another successful season at the marina. Both gas sales and seasonal rental revenue was up over last year. The lock closure has not hurt the marina. Plans are being made to increase the number of cameras at the marina to complete coverage of the facility. There was very few calls for service at the marina in 2016. A group of renters on the western side of the marina are seeking some area for a group to gather inside the marina. Having a group of renters on the concrete sidewalk can sometimes impede walking movement of other renters. The Harbormaster and staff are looking at options. Dust from Sonoco continues to be a problem. Mayor Merkes and staff have been in contact with Sonoco to discuss solutions. Some unsuccessful remedies have been tried. Staff intends to follow up with Sonoco in the near future to discuss other options.
2. Recap of September 21 Caramel Apple Social & Ribbon Cutting: The event was well attended by the neighborhood and all the organizations and people who contributed to the play equipment or installation were recognized. Neighbors also provided input on names for the new park.

3. **Naming of New Park:** The Board narrowed the list of twelve possible names down to three. Bluejay Park was a name that garnered good support during the ribbon cutting, but Board members believed that name would ultimately prove confusing to homeowners in the area because the neighborhood is in the Appleton School District. The three finalists are: Hickory Park, Hidden Pond Park and Lotus Park. It is expected that a final vote on the name will occur at the November 15 Board meeting.

G. ACTION ITEMS

1. **Recommend Increasing the 2017 Marina Seasonal Rental Rate from \$38.50/ft to \$38.75.ft:** Motion by Ald. A. Zelinski, seconded by R. DeLain. Motion carried. The recommendation will be forwarded on to the Common Council

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Ald. A. Collier commented on the large rock being stored at the city garage. He would like to see some of it used for park purposes.

I. ADJOURNMENT

Moved by B. Adesso, seconded by R. DeLain to adjourn at 7:25 pm. Motion carried.