

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

October 28, 2015

Draft

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:02 a.m., with Commissioners Roy Kordus, Don Merkes, James Smolinski, and Dan Zelinski present on roll call. Also present were Melanie Krause, General Manager; Steve Grenell, Engineering Manager; William Menting, Electric Manager; Tim Gosz, Water Utility Manager; Kristin Hubertus, Finance Manager; Paula Maurer, Customer Services Manager; and John Teale, Technical Services Engineer.

Those excused were Dawn Lucier, Administrative and Accounting Assistant.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Merkes, seconded by Comm. Kordus, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of September 23, 2015
- B. Minutes of the Special Meeting of October 14, 2015
- C. Approve and warrant payments summarized by checks dated October 1-28, 2015, which includes Net Payroll Voucher Checks, Operation and Maintenance Voucher Checks for a total of \$1,117,927.68, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call
- D. Correspondence as listed:
Copy of October 2015 MU Employee Newsletter

Item IV. Claims Against The Utility – After discussion the motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimously approved to issue a formal notice of disallowance for the claim of Pekin Insurance and Curtis & Beth Dachelet, 335 Broad Street, and that they be advised of their statutory rights pursuant to Wis. Statute §893.80.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes. Included with the purchase orders were quotes for the water plant pickup truck. A revised purchase order was distributed adding Automated Logic and Border States; additionally budgeted amounts for transformers were adjusted utilizing allocated funds from the Garfield project.

Item VI. Unfinished Business, Long Term Power Supply Contract Extension – Copies of engagement letters from prospective legal counsel were presented. WPPI members having signed the amendment, contract appendixes, distributed power concerns, and questions answered by Mike Peters were discussed in great detail.

The Commission asked to have Pam Captain, City Attorney, review the contract and to have a special meeting scheduled in order to go over the Commissioner's/Attorney written concerns.

Item VII. New Business, Election of Commission Officers – The motion by Comm. Merkes, seconded by Comm. Kordus was unanimously approved to elect Comm. Allwardt as Commission President.

A motion was made by Comm. Kordus, seconded by Comm. Merkes, to nominate Comm. Zelinski as Commission Vice-President. A motion was made by Comm. Allwardt, seconded by Comm. Zelinski, to nominate Comm. Kordus as Commission Vice-President. Comm. Zelinski was elected as Commission Vice-President by a vote of three to two.

A motion was made by Comm. Zelinski, seconded by Comm. Allwardt to nominate Comm. Kordus as Commission Secretary. A motion was made by Comm. Kordus, seconded by Comm. Allwardt to nominate Comm. Merkes as Commission Secretary. Comm. Kordus was elected as Commission Secretary by a vote of four to one.

2016 Health Insurance Proposals – General Manager Krause outlined the three proposed health insurance options for employees. General discussion ensued.

Due to the timing of available information, the commission asked to have health insurance proposals brought back at the next commission meeting.

Request for Extension for Electric Rate Case – Staff has made a request to the PSC for a year extension on filing an electric rate case. A response has not been received yet.

Professional Services Agreement for Water Main Replacement Project – The agreement from McMahan, is for professional services of water main replacements scheduled for 2016. Scope of services includes plan review & permitting, budding services, and construction administration services in the amount of \$14,300.

The motion by Comm. Merkes, seconded by Comm. Kordus was unanimously approved to accept the agreement for professional services from McMahan for Water Main Replacement project on 6th, 9th, Racine, Water and Barlow Streets and a river crossing at 3rd /Brighton Street in the amount of \$14,300.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The September report was discussed.

September Financial and Project Status Reports – The trending of lowered residential electric consumption was discussed along with the status of the River Crossing change order request.

Water consumption was down 4.9% compared to budget; the chemical feed building is online; and water consumption was down in 2009 due to the steam plant shut down and loss of industrial load.

After discussion, the Commission accepted the September Financial and Project Status Reports as presented.

Project Reports, Water Plant projects – There was no additional information presented.

Metering Practice & Plan – Two K based meters were removed from the system and rewired; and field inspections continue to be done on meters.

Item IX. No one from the Gallery was heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Merkes, seconded by Comm. Kordus, was unanimously approved on roll call to convene into Closed Session pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Performance Evaluation of General Manger.

By: MARK L. ALLWARDT
President

ROY KORDUS
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.