



MEMORANDUM

TO: City of Menasha Common Council

From: Nancy McKenney, RDH, MS, Public Health Director

Date: January 28, 2015

RE: City of Menasha Senior Center Renovation Update

The purpose of this Memorandum is to communicate progress on the City of Menasha Senior Center Renovation project since January 5, 2015. In summary:

- Changes include:
 - Increase the ceiling up to 10' in height in the lobby/waiting area (no impact on grant, no additional charge)
 - Cabinetry*
 - Cabinet doors for the fellowship hall in the Senior Center
 - Counter tops and cupboards for the Health & Wellness Room
- It is anticipated that the project will be completed in mid-February 2015.
 - Finishing floors and moving will occur February 23-27.
- Celebratory Events:
 - **Grand Opening:** Monday, March 2 Ribbon-Cutting at 9:00 AM
 - **Donor Night:** Wednesday, March 18th from 5-7 PM
 - **Senior Luncheon:** Thursday, March 19th Lunch at 12:15 PM
- Senior Center fundraising is continuing with significant progress.