Memorandum

DATE: December 17, 2015

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works MR

RE: Authorization to Execute Relocation Order for Third Street Bridge Project

The Third Street Bridge is scheduled for replacement starting in the second half of 2016. As previously reported, this project requires the acquisition of several small portions of adjacent properties. Those properties include a portion of Jefferson Park and a privately owned property in the northeast quadrant of the project area.

Per state statutes, in order to proceed with the negotiations to acquire the necessary real estate interests in property, the Common Council needs to approve the Relocation Order for this project. The land interests and acquisitions referred to in the Relocation Order are identified on the corresponding Right of Way Plat (both documents are enclosed).

The areas needed for this project include acquisitions of 0.058 acres for Parcel No. 1 Avalone property) and 0.11 acres for Parcel No. 2 (Jefferson Park). Additionally there are small temporary and permanent easements needed from Jefferson Park for the continuation of the sidewalk on the south side of Third Street to the proposed bridge. Parks and Recreation Director Tungate and the Park Board are aware of these needs and acknowledge the minimal impact to the park. The Right of Way Plat also lists the need to obtain the release of easement rights from various utilities which is standard procedure in these situations. Funds are budgeted for this work.

As soon as the Relocation Order is signed and recorded, we will direct our real estate consultant to initiate negotiations for the necessary right of way, easements and release of rights. This project has met with several extended delays due to the concerns regarding protection of habitat for the northern long eared bat, and the special documentation and land transfer needed for the acquisition of Jefferson Park property. Therefore, I am requesting authorization to execute the Relocation Order as soon as possible in order to allow our agent to proceed with negotiations in a timely manner to meet the proposed bidding schedule.

Enclosures

M:\word\BPW memo re Third Street Bridge relocation order_12-17-15.docx

LETTER OF TRANSMITTAL

AYRES ASSOCIATES

To: Mark Radtke
City of Menasha
140 Main Street
Menasha, WI 54952

Date: December 7, 2015

Project No.: 4992-01-00

Final Plat Submittal for Signing

X Enclosed ___ Under Separate Cover Via _____

No. of Copies	Description
2	Original Plat for signature
1	Relocation Order for signature

Sent to you for the following reason:

___ For Approval
___ For Your Use
___ For Review and Comment
___ Review Completed
___ Not Reviewed
X Signature and Filing
___ Revise and Resubmit
___ Returned

Remarks:

Please sign and date the enclosed plats and relocation order where indicated. Upon signature and date please file with the Winnebago County Clerk's Office. Please return a signed version of one of the enclosed plats and a copy of the signed relocation order to Ayres Associates for use in our final plans.

Note: The date on the Right of Way Plat should match the date on the two dates you will add to the Relocation Order.

Copy to: Robillard, File

Signed: James R. Cappeart

James R Cappeart
P.L.S.
Cappeartj@ayresassociates.com
920-327-7829

Project: 45-0403.00

Hire Smart®

3376 Packerland Drive • Ashwaubenon, WI 54115
920.498.1200 • www.AyresAssociates.com

RELOCATION ORDER
LPA1708 (Replaces LPA3006)

Project	Road name	Highway	County
4992-01-00	C MENASHA, 3RD ST Fox River Bridge & Approaches	Local Road	Winnebago
Right of way plat date	Plat sheet number(s)	Previously approved Relocation Order date	
	4.01		

Description of termini of project:

A point located 538.37 feet north and 92.51 feet east of the meander corner on the west line of the southwest quarter of Section 13, Township 20 North, Range 17 East, said point being the BEGINNING OF THIS RELOCATION ORDER; thence Easterly 0.055 miles to point located 567.77 feet north and 380.41 feet east of the meander corner on the west line of the southwest quarter of Section 13, Township 20 North, Range 17 East, said point being the END OF THIS RELOCATION ORDER

To properly establish, lay out, widen, enlarge, extend, construct, reconstruct, improve, or maintain a portion of the highway designated above, it is necessary to relocate or change and acquire certain lands or interests in lands as shown on the right of way plat for the above project.

To effect this change, pursuant to authority granted under Sections 62.22 and [illegible], Wisconsin Statutes, the City of Menasha orders that:

1. The said road is laid out and established to the lines and widths as shown on the plat.
2. The required lands or interests in lands as shown on the plat shall be acquired by: City of Menasha
3. This order supersedes and amends any previous order issued by the: City of Menasha

Name and Title Date

SCHEDULE OF LANDS AND INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE CITY.

PARCEL NO.	OWNERSHIP	INTEREST REQUIRED	TOTAL ACRES	R/W (ACRES) NEW	R/W (ACRES) EXISTING	R/W (ACRES) TOTAL	TOTAL ACRES REMAINING	PLE ACRES	TLE ACRES
1	GARY E. AVALONE	FEE	9.054	0.058	---	0.058	8.996	---	---
2	CITY OF MENASHA	FEE/PLE/TLE	13.144	0.011	---	0.011	13.133	0.077	0.038
50	MENASHA UTILITIES (ELEC)	RELEASE OF RIGHTS							
51	MENASHA UTILITIES (WATER)	RELEASE OF RIGHTS							
52	CITY OF MENASHA	RELEASE OF RIGHTS							
53	WE ENERGIES	RELEASE OF RIGHTS							

COURSE TABLE		
COURSE	BEARING	DISTANCE
101-121	N74°05'34"E	113.94'
121-106	N88°38'57"E	68.67'
106-105	S10°03'23"W	17.57'
105-107	SEE CURVE TABLE	
107-108	N40°18'38"E	22.15'
108-109	N88°38'57"E	69.73'
109-110	N01°18'36"W	16.56'

COURSE TABLE CONT.		
COURSE	BEARING	DISTANCE
110-111	N01°18'36"W	13.44'
111-112	N01°18'36"W	11.56'
112-113	S88°41'24"W	25.00'
113-114	N84°33'15"W	115.63'
114-119	N13°41'06"W	15.01'
119-120	S74°05'34"W	158.07'
120-100	S13°00'43"E	37.02'
100-101	S13°00'43"E	23.06'

EXCEPTION COURSE TABLE		
COURSE	BEARING	DISTANCE
101-120	N13°00'43"W	60.08'
120-119	N74°05'34"E	158.07'
119-114	S13°41'06"E	15.01'
114-115	S74°05'34"W	6.27'
115-116	S09°17'58"E	23.92'
116-117	S88°38'57"W	34.85'
117-118	N15°54'26"W	15.00'
118-115	N74°05'34"E	36.49'

R/W PROJECT NUMBER	SHEET NUMBER	TOTAL SHEETS
4992-01-00	4.01	1
FEDERAL PROJECT NUMBER		

PLAT OF RIGHT-OF-WAY REQUIRED FOR

CITY OF MENASHA, THIRD ST

LAKE WINNEBAGO SLOUGH & APPROACHES

LOCAL ROAD — WINNEBAGO COUNTY

CONSTRUCTION PROJECT NUMBER

4992-01-71

CURVE TABLE				
COURSE	CHORD BEARING	CHORD	LENGTH	RADIUS
105-107	N87°02'11"E	23.93'	23.93'	1067.00'
105-104	N84°03'50"E	86.76'	86.78'	1067.00'
103-102	N78°49'53"E	67.91'	67.92'	1062.00'

PLE COURSE TABLE		
COURSE	BEARING	DISTANCE
101-121	N74°05'34"E	113.94'
121-106	N88°38'57"E	68.67'
106-105	S10°03'23"W	17.57'
105-104	SEE CURVE TABLE	
104-103	S67°05'04"W	20.50'
103-102	SEE CURVE TABLE	
102-101	N13°00'02"W	14.94'

FOUND WEST QUARTER CORNER 1" SQUARE IRON ROD
Y= 542630.806
X= 822853.121

LOT 1 CSM 88 V. 1 CSM, PG. 88 DOCUMENT 444762

PI STA = 9+16.25
Y = 541721.489
X = 823031.360
DELTA = 14°59'55"
D = 5°12'31"
T = 144.80'
L = 287.95'
R = 1100.00'
PC STA = 7+71.44
PT STA = 10+59.39

LOT 1 CSM 104 V. 1 CSM, PG. 104 DOCUMENT 460328

BEGIN RELOCATION ORDER
STA. 8+34.95
Y= 541696.890
X= 822953.810
LOCATED 538.37' NORTH AND 92.51' EAST OF THE MEANDER CORNER ON THE WEST LINE OF SOUTHWEST QUARTER OF SECTION 13, T 20 N, R 17 E.

END RELOCATION ORDER
STA. 11+25.00
Y= 541726.299
X= 823241.713
LOCATED 567.77' NORTH AND 380.41' EAST OF THE MEANDER CORNER ON THE WEST LINE OF SOUTHWEST QUARTER OF SECTION 13, T 20 N, R 17 E.

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COUNTY COORDINATES, WINNEBAGO COUNTY ZONE, NAD83(2011), IN U.S. SURVEY FEET. VALUES ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF-WAY MONUMENTS WILL BE TYPE 2 (TYPICALLY 3/4" X 24" REBARS W/PLASTIC CAP), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

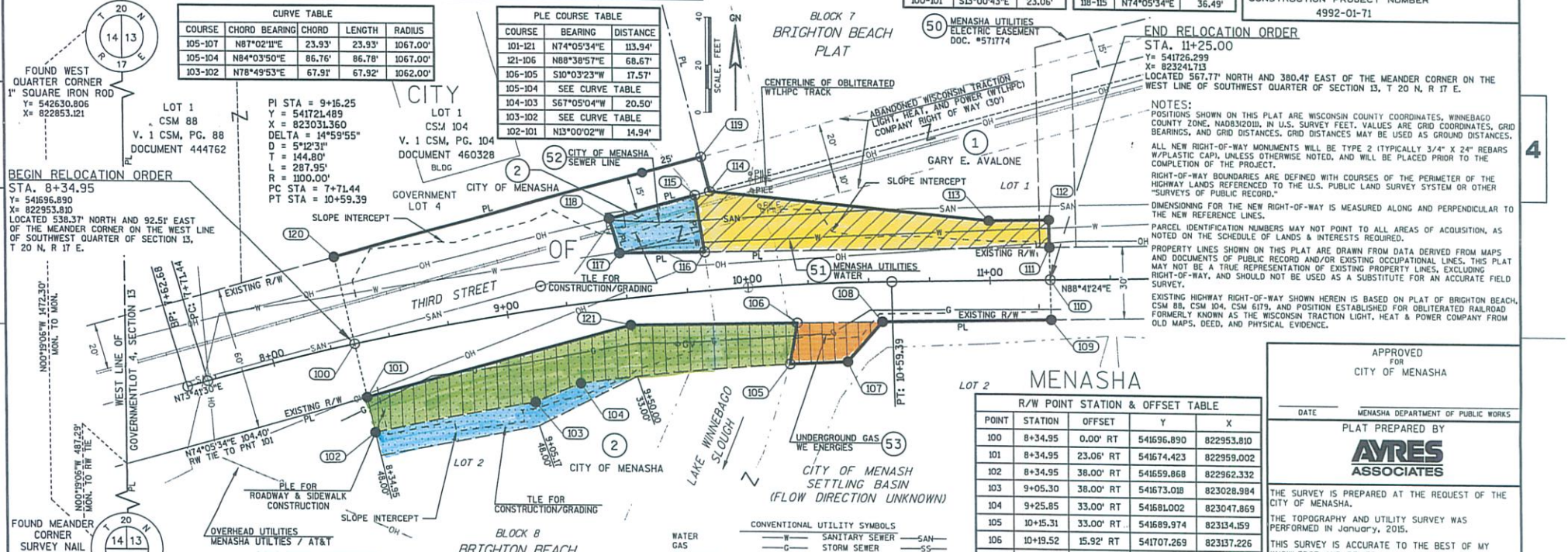
RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS OF PUBLIC RECORD."

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO THE NEW REFERENCE LINES.

PARCEL IDENTIFICATION NUMBERS MAY NOT POINT TO ALL AREAS OF ACQUISITION, AS NOTED ON THE SCHEDULE OF LANDS & INTERESTS REQUIRED.

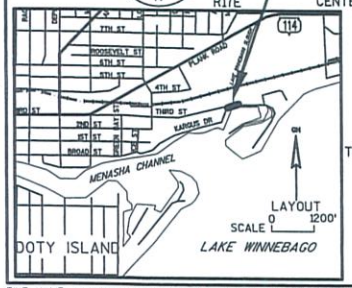
PROPERTY LINES SHOWN ON THIS PLAT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR EXISTING OCCUPATIONAL LINES. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY.

EXISTING HIGHWAY RIGHT-OF-WAY SHOWN HEREIN IS BASED ON PLAT OF BRIGHTON BEACH, CSM 88, CSM 104, CSM 6179, AND POSITION ESTABLISHED FOR OBLITERATED RAILROAD FORMERLY KNOWN AS THE WISCONSIN TRACTION LIGHT, HEAT & POWER COMPANY FROM OLD MAPS, DEED, AND PHYSICAL EVIDENCE.



R/W POINT STATION & OFFSET TABLE				
POINT	STATION	OFFSET	Y	X
100	8+34.95	0.00' RT	541696.890	822953.810
101	8+34.95	23.06' RT	541674.423	822959.002
102	8+34.95	38.00' RT	541659.868	822962.332
103	9+05.30	38.00' RT	541673.018	823028.984
104	9+25.85	33.00' RT	541681.002	823047.869
105	10+15.31	33.00' RT	541689.974	823134.159
106	10+19.52	15.92' RT	541707.269	823137.226
107	10+39.98	33.00' RT	541691.211	823158.058
108	10+55.21	16.60' RT	541708.098	823172.384
109	11+25.00	16.56' RT	541709.742	823242.092
110	11+25.00	0.00' RT	541726.299	823241.713
111	11+25.00	13.44' LT	541739.734	823241.406
112	11+25.00	25.00' LT	541751.292	823241.142
113	11+00.00	25.00' LT	541750.721	823216.148
114	9+87.79	41.02' LT	541761.694	823101.040
115	9+81.85	39.85' LT	541759.977	823095.014
116	9+83.48	15.99' LT	541736.373	823098.879
117	9+49.29	18.91' LT	541735.551	823064.037
118	9+47.05	33.74' LT	541749.977	823059.926
119	9+85.64	55.86' LT	541776.279	823097.488
120	8+34.94	37.02' LT	541732.957	822945.475
121	9+50.13	11.32' RT	541705.650	823068.575

PROJECT LOCATION
TOTAL NET LENGTH OF CENTERLINE = 0.055 MILES



CONVENTIONAL SYMBOLS

FOUND IRON PIPE/PIN (1" UNLESS NOTED)	I.P.	SECTION LINE	
R/W MONUMENT	* (SET)	QUARTER LINE	
R/W STANDARD	▲ (SET)	SIXTEENTH LINE	
SIGN	SIGN	NEW REFERENCE LINE	
SECTION CORNER MONUMENT	⊡	NEW R/W LINE	
SECTION CORNER SYMBOL		EXISTING R/W LINE	
		PROPERTY LINE	
FEE (HATCH VARIES)		LOT & TIE	
TEMPORARY LIMITED EASEMENT	TLE	CORPORATE LIMITS	
PERMANENT LIMITED EASEMENT	PLE	SLOPE INTERCEPTS	
R/W BOUNDARY POINT	RWBP	NO ACCESS (BY STATUTORY AUTHORITY)	
PARCEL NUMBER	(01)	NO ACCESS (BY PREVIOUS ACQUISITION/CONTROL)	
UTILITY PARCEL NUMBER	(52)	NO ACCESS (BY ACQUISITION)	
SIGN NUMBER (OFF PREMISE)	(01-)		
BUILDING			

CONVENTIONAL UTILITY SYMBOLS

WATER	—W—	SANITARY SEWER	—SAN—
GAS	—G—	STORM SEWER	—SS—
TELEPHONE	—T—		NON COMPENSABLE / COMPENSABLE
OVERHEAD TRANSMISSION LINES	—OH—	POWER POLE	○ / ●
ELECTRIC	—E—	TELEPHONE POLE	○ / ●
CABLE TELEVISION	—TV—	TELEPHONE PEDESTAL	✕ / ■
FIBER OPTIC	—FO—	ELECTRIC TOWER	⊠

CONVENTIONAL ABBREVIATIONS

ACCESS POINT/ DRIVEWAY CONNECTION	AP	REFERENCE LINE	R/L
ACCESS RIGHTS	AR	RELEASE OF RIGHTS	ROR
ACRES	AC.	REMAINING	REM.
CENTERLINE	C/L	RIGHT-OF-WAY	R/W
CERTIFIED SURVEY MAP	CSM	SECTION	SEC.
CORNER	COR.	STATION	STA.
DOCUMENT	DOC.	TEMPORARY LIMITED EASEMENT	TLE
EASEMENT	EASE.	VOLUME	V.
FIELD ENTRANCE	F.E.	CURVE DATA	
LAND CONTRACT	LC	LONG CHORD	LCH
MONUMENT	MON.	LONG CHORD BEARING	LCB
PAGE	P.	RADIUS	R
PERMANENT LIMITED EASEMENT	PLE	DEGREE OF CURVE	D
PROPERTY LINE RECORDED AS	PL (100')	CENTRAL ANGLE OR DELTA	DELTA
BUILDING	BLDG	LENGTH OF CURVE	L
		TANGENT	TAN

APPROVED FOR CITY OF MENASHA

DATE — MENASHA DEPARTMENT OF PUBLIC WORKS

PLAT PREPARED BY

AYRES ASSOCIATES

THE SURVEY IS PREPARED AT THE REQUEST OF THE CITY OF MENASHA.

THE TOPOGRAPHY AND UTILITY SURVEY WAS PERFORMED IN January, 2015.

THIS SURVEY IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

WISCONSIN James R. Cappeart S-3044 Green Bay Wis. LAND SURVEYOR

12/04/2015

JAMES R. CAPPEART, P.L.S. S-3044 — DATE

E

FILE NAME : V:\PROJECTS C3D\GB\45040300 THIRD STREET\RW\4992010ORWPL.DWG
APPRAISAL PLAT DATE : 11/20/2015

PLOT DATE : 11/20/2015

PLOT BY : AYRES ASSOCIATES PLOT NAME : ---

THIRD ST
4992-01-71 / 4992-01-00