



MEMORANDUM

To: City of Menasha Common Council

From: Peggy Steeno, Administrative Services Director

Date: April 21, 2015

RE: R-12-15 - Resolution Transferring / Appropriating 2014 Budget Funds

BACKGROUND

One of the regular steps in the year end process requires an evaluation of the overall spending from the year (2014). In doing so, all accounts are evaluated by the amounts over or under against the respective budget. The transfer process includes utilizing funds from accounts that were under spent, as well as revenues and fund equity when necessary, to support the accounts that were over spent. Because this effectively alters the previous year's budget, Council approval is required.

ANALYSIS

Per the accompanying resolution and attached schedule, all transfers are outlined. The top section of the resolution includes all divisional budgets that had spending in excess of the original budget, and the second section includes divisional budgets that spent less than their original budget allocation and can be used to cover the section one overages.

FISCAL IMPACT

Aside from the spending, in the top section, and the savings, in the bottom section, for 2014, there is no direct financial impact related to the Fund Transfer Action. Rather, it is an accounting function that reconciles the budget to the actual numbers for the 2014 Fiscal Year.

RECOMMENDATION

Staff recommends that Council adopt this resolution.

RESOLUTION R-12-15

RESOLUTION TRANSFERRING/APPROPRIATING FUNDS

Introduced by Alderman Nichols

WHEREAS, it is necessary for the City of Menasha to transfer funds to cover 2014 Budget overdrafts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Common Council concurring that the following budget transfers/appropriations be made:

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>	<u>Amount</u>
To:			
100-0101-511.XX-XX	Office of the Mayor	\$1,192	
100-0203-512.XX-XX	City Clerk	\$435	
100-0301-523.XX-XX	Inspector	\$43,758	
100-0305-562.XX-XX	Urban Redevelopment	\$23	
100-0405-513.XX-XX	Common Council	\$1,835	
100-0406-513.XX-XX	Illegal Tax/Tax Refund	\$36,445	
100-0706-561.XX-XX	Forestry	\$25,517	
100-0803-521.XX-XX	Community Service Officer	\$1,186	
100-0902-524.XX-XX	Sealer Weights & Measures	\$1,977	
100-0903-531.XX-XX	Health	\$18,654	
100-0904-531.XX-XX	Environmental Health	\$3,933	
100-0905-531.XX-XX	Health Screenings/60 Plus	\$998	
100-0906-531.XX-XX	Prevention Program	\$606	
100-0913-531.XX-XX	Lead Prevention Grant	\$131	
100-0914-531.XX-XX	Immunization Grant	\$1,219	
100-0917-531.XX-XX	Quality Improvement Grant	\$194	
100-0918-531.XX-XX	Bio-Terrorism	\$17,444	
100-1001-514.XX-XX	Buildings Maintenance	\$1,586	
100-1004-541.XX-XX	Street Excavation	\$49,536	
100-1006-541.XX-XX	Snow & Ice Removal	\$88,939	
100-1008-541.XX-XX	Street Signs - Markings	\$11,765	
100-1011-541.XX-XX	Sidewalk Excavations	\$2,716	
100-1012-541.XX-XX	Street Lighting	\$47,244	
100-1013-541.XX-XX	Parking Lots	\$190	
100-1014-543.XX-XX	Canal Maint.-Construction	\$138	
100-1017-543.XX-XX	Refuse	\$68,962	
100-1018-543.XX-XX	Weed Cutting	\$1,058	
		\$ 427,681	
From:			
100-0202-512.XX-XX	Personnel		\$29,217
100-0204-512.XX-XX	Elections		\$435
100-0304-562.XX-XX	Community Development		\$24,986
100-0401-513.XX-XX	Comptroller/Treasurer		\$51,858
100-0702-552.XX-XX	Recreation		\$21,666
100-0703-553.XX-XX	Parks		\$25,192
100-0801-521.XX-XX	Police		\$162,609
100-0908-531.XX-XX	School Health Aides		\$2,527
100-0909-531.XX-XX	Dental Program		\$4,626
100-0916-531.XX-XX	Dental Sealant Program		\$1,436
100-0919-531.XX-XX	Twenty-Four/Seven		\$1,394
100-0920-531.XX-XX	Senior Center		\$1,403
100-1002-541.XX-XX	Engineering		\$28,899
100-1003-541.XX-XX	Street Construction		\$45,658
100-1009-541.XX-XX	Sidewalks and Crosswalks		\$24,628
100-1019-552.XX-XX	Lift Bridges		\$1,147
			\$427,681

Passed and approved this ___ day of _____, 2015

Donald Merkes, Mayor

Attest:

Deborah A. Galeazzi, City Clerk

FISCAL NOTE: This resolution is to cover those individual divisions which exceeded their budgeted amount.

Peggy Steeno, Administrative Services Director