

**Neenah-Menasha Fire Rescue  
Joint Fire Commission Meeting Minutes  
September 23, 2015 – 12:00 p.m.  
Hauser Room – City of Neenah**

Present: Commissioners Liebhauser, Kubiak, Keating and Lewis.

Excused: Commissioners McCann and John.

Also Present: Chief Auxier, Director Barber and OM Theisen.

Commissioner Lewis called the meeting to order at 12:10 p.m.

Public: No members of the public were present.

Minutes: The Commission reviewed the meeting minutes of August 26, 2015. **MSC Keating/Kubiak to approve the August 26, 2015 meeting minutes and place on file, all voting aye.**

Budget: The Commission reviewed the August 2015 budget report. This is informational only and no action is required.

August Activity & Automatic Aid Reports: The Commission reviewed the August activity and automatic aid reports. This is informational only and no action is required.

Fire Officer Promotion: The Commission reviewed the information regarding the Fire Officer Promotion. **MSC Kubiak/Liebhauser to approve the promotion of Mark Fahrenkrug to the position of Fire Officer, effective October 16, 2015, and contingent upon Victor Voss not returning to his vacated Fire Officer position, all voting aye.**

Driver Promotion: **MSC Keating/Kubiak to approve the promotion of Tim Gonnering to the position of Driver/Engineer, effective October 16, 2015, and contingent upon Victor Voss not returning to his vacated Fire Officer position, all voting aye.**

Pending Firefighter Vacancy: Chief Auxier noted the Joint Finance and Personnel Committee did make a recommendation to both Common Councils to approve Victor Voss's vacancy subject to him not returning to his Fire Officer position after his 31 days are up.

Eligibility List: Discussion was held on the status of the current eligibility list. Chief Auxier noted Fox Valley Technical College has recently completed their annual testing process for candidates and we will have the results the first week of October. A lengthy discussion was held regarding the eligibility list. **MSC Keating/Liebhauser authorize NMFR to move forward with establishing a new eligibility list and any remaining candidates on the current eligibility list would be moved to the new eligibility list after it has been established, all voting aye.**

Parliamentary Procedure: The Commission reviewed the information from CA Captain regarding an upcoming meeting. Commissioner Kubiak will attend and OM Theisen will notify them of his attendance.

**MSC Keating/Liebhauser to adjourn at 12:45 p.m., all voting aye.**

Respectfully Submitted,

Tara Theisen  
Office Manager