

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall - 140 Main Street
August 25, 2015
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 4:41 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. Mark Langdon and Commissioners Tom Grade, Paul Brunette, Shellie Caudill, Dean Wydeven, and Alison Mayer.

LANDMARKS MEMBERS EXCUSED: None.

OTHERS PRESENT: CDD Keil, AP Englebert, and Kathryn Royale.

C. MINUTES TO APPROVE

1. **Minutes of the August 12, 2015 Landmarks Commission Meeting**

Motion by Comm. Mayer, seconded by Ald. Langdon to approve the August 12, 2015 Landmarks Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

No one spoke.

E. COMMUNICATIONS

1. None.

F. ACTION ITEMS

1. **Historic District Application – Awning and Signage – 180 Main Street, Suite 2**

Kathryn Royale described the proposed signage and two awnings for 180 Main Street and future plans for the site. In addition, she inquired about the possibility of adding a decorative bench near the west entrance 180 Main Street. Commissioners commented on the signage and sidewalk length requirements pursuant to the City of Menasha Code of Ordinances.

Motion by Comm. Wydeven, seconded by Comm. Brunette to approve the Historic District Application for 180 Main Street. The motion carried.

G. DISCUSSION ITEMS

1. None.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

None.

I. ADJOURNMENT

Motion by Ald. Langdon, seconded by Comm. Mayer to adjourn at 4:53 PM. The motion carried.

Respectfully submitted by AP Englebert.