

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor
140 Main Street, Menasha
December 14, 2015
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 4:33 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Paul Brunette, Shellie Caudill, Alison Mayer, Tom Grade and Dean Wydeven.

LANDMARKS MEMBERS EXCUSED: Alderman Spencer.

OTHERS PRESENT: CDD Keil, AP Englebert, Pat DuFrane (Weathervane), and Tom Hoffman (Greenwood Project Management).

C. MINUTES TO APPROVE

1. **Minutes of the October 7, 2015 Landmarks Commission Meeting**

Motion by Comm. Wydeven, seconded by Comm. Mayer to approve the minutes of the October 7, 2015 Landmarks Commission Meeting with the addition of Nick Jevne's comment. The motion carried.

2. **Minutes of the November 11, 2015 Landmarks Commission Meeting**

Motion by Comm. Brunette, seconded by Comm. Wydeven to approve the minutes of the November 11, 2015 Landmarks Commission Meeting. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

No one spoke.

E. COMMUNICATIONS

1.

F. ACTION ITEMS

1. **Façade Improvement Grant Request – 186 Main Street – WeatherVane South Elevation**

Pat Dufrane (WeatherVane) introduced the proposed improvements for the south façade of the WeatherVane building. The proposal includes replacing windows on the former Korona Klub building to match existing windows at 186 Main, installing copper awnings, and cleaning the bricks.

Comm. Brunette inquired about the timeline of the renovations. Tom Hoffman (Greenwood Project Management) explained that they are eager to renovate the building as soon as the weather will allow. Motion by Comm. Brunette, seconded by Comm. Caudill to approve the matching grant request for \$2,500 for the south façade of 186 Main Street.

2. **Façade Improvement Grant Request – 186 Main Street – WeatherVane North Elevation**

Tom Hoffman detailed the proposed renovations to the north façade of the WeatherVane. CDD Keil explained that EIFS is not permitted within 3 feet of the ground. Motion by Comm. Caudill, seconded by Comm. Mayer to approve the matching grant request for \$2,500 conditioned on the resubmittal of a plan for building materials that meets city standards. The motion carried.

G. DISCUSSION ITEMS

1. **Façade Improvements – 2 Tayco Street**

Commissioners discussed the following:

- The current physical state of the building located at 2 Tayco Street
- The ability of the Landmarks Commission to pursue initiatives to preserve the façade
- Current boundaries of the historical districts

This item will be taken up again at the next meeting.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

None.

I. ADJOURNMENT

Motion by Comm. Caudill, seconded by Comm. Wydeven to adjourn at 5:37PM. The motion carried.

Respectfully submitted by AP Englebert.