

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha
May 14, 2015
Minutes**

- A. Meeting called to order at 8:05 am.
- B. Present: Joyce Klundt, Mary Lueke, Brenda Marks, Todd Drew, Nancy McKenney, Jean Wollerman, Vicki Schultz, John Ruck
Excused: Tom Stoffel
- C. MINUTES TO APPROVE
Brenda Marks moved to approve the April 9, 2015 minutes, seconded by Mary Lueke.
Motion passed.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
Senior Center: Reports - Jean Wollerman reviewed April participation in Senior Center programs. There are new participants in programs.
Public Health: Nancy McKenney prepares minutes and noted that minutes should reflect discussion and actions only on posted agenda items. The Committee agreed to have Debbie Galeazzi, City Clerk present procedures for conducting a meeting. Nancy McKenney responded to a question posed at the last meeting about why the health assessment room could not be used for tax preparation. She noted that the health assessment room is for services that require disinfection of surfaces and equipment and adherence to privacy laws. **Sixty Plus Grant** - Vicki Schultz noted that the UW Extension would like to work with her to provide nutrition presentations. She reviewed the calendar of events and noted there was good participation in skin cancer screening and foot care. All ages are welcome.
- E. NEW BUSINESS:
Election of Officers: The Committee agreed that elections would be held at the June 11, 2015 meeting.
- F. HELD OVER BUSINESS
Renovation Project Update: Todd Drew described the final punch list that was being generated. He noted there were items to be completed (blinds, sidewalks, landscape). There will be a final walk through by Todd Drew, Brian Haessly, and Adam Alix.
Fundraising Update: Jean Wollerman noted she would have a more complete report at the next meeting.
Donor Wall: Jean Wollerman is getting quotes and considering different materials for the donor wall. **Donor Night:** Jean Wollerman will set up the donor night when the donor wall is completed.
No Smoking Policy: Brenda Marks moved that signage be placed at the Senior Center entry and a smoking area be designated on the side of the building to read: "Smoking or use of lighted smoking equipment is prohibited in this building. – Please use the designated smoking area."
Seconded by Joyce Kundt.
Motion passed.
The Committee requested Nancy McKenney speak with Attorney Captain "no firearms" signage.
- G. ADJOURNMENT Brenda Marks moved to adjourn the meeting, seconded by Mary Lueke. Motion passed.
Meeting adjourned at 9:10 AM. The next meeting will be held on June 11, 2015 at 116 Main Street, Menasha.