City of Menasha • Police Department
Police Chief Timothy J. Styka
tstyka@ci.menasha.wi.us

Menasha

To: Members of the Common Council

From: Chief Tim Styka

Date: May 26, 2015

RE: Out of State Training Request

BACKGROUND

The City of Menasha places value on sending employees to training and encourages professional development. This not only enhances job satisfaction and performance, but ensures we are able to provide a high level of service to the community. In the case of the Code Enforcement Specialist there are no local or statewide trainings offered in this area because of the limited number of code enforcement positions in the area. The American Association of Code Enforcement (AACE) does host an annual conference which has been a benefit to our Code Enforcement Specialist.

ANALYSIS

The AACE's 2015 Conference is in Orlando, FL this October. Per the Personnel Policy (Article VII) non-Department Head employees may attend out of State seminars or training with the approval of the Mayor, Common Council and Department Head.

I have attached a copy of the schedule of the conference for your review. The conference includes training topics such as transforming blighted communities, 4th Amendment Issues and the Art of Code Enforcement which provides ideas on how to gain compliance. CES Polzien has attended this training in the past and he was able to bring back ideas and concepts from the training. In addition, because there are so few people in this field, having the opportunity to meet and discuss code issues with his peers from throughout the country is extremely valuable.

FISCAL IMPACT

The estimate to attend this training is $1300, which includes conference fees and travel expenses. There is money in the budget for this training.

RECOMMENDATION

I am recommending that this conference be approved for CES Joe Polzien.

430 First Street • Menasha, Wisconsin 54952-3143 • Phone (920) 967-3500 • Fax (920) 967-5145
www.menashapolice.org

Conference Daily Schedule

MONDAY, October 26, 2015

BREAKFAST :

6 a.m. to 8 a.m.—Palms A & B

REGISTRATION:

(Staff will be available at registration desk throughout week)

8 a.m. to 6 p.m.—West Registration Desk

VENDOR/EXHIBITS:

7 a.m. to 11 a.m.—Magnolia Ballroom

EXECUTIVE BOARD MEETING:

1 p.m. to 3 p.m.—Cypress 1

Conference Daily Schedule

TUESDAY, October 27, 2015

VENDOR/EXHIBITS

7 a.m. to 5 p.m.—Magnolia Ballroom

OPENING CEREMONY

8:30 a.m. to 10 a.m.—Palms C

- Tribute Slide Presentation / Music– Don Vegge
- Color Guard—Amputee Veteran's Administration Support Team
- Welcome—Cindy Drake—Florida Assn. of Code Enforcement
- Key Note Address—Jill Muncy

ANNUAL MEMBERSHIP BUSINESS MEETING

10:30-11:30 a.m.—Palms C

CONTINUING EDUCATION LINE-UP

1-2:30 p.m.—Media Relations—Kim Cannaday—Palms C

3-4:30 p.m.—Transforming Blighted Communities-Cecile Carson-Palms C

MIXER & WELCOME RECEPTION

6-7:30 p.m. - Cypress Patio

MEALS & BREAKS:

TIME	Description	LOCATION
6—8 a.m.	Breakfast	Palms A&B
10 -10:30 a.m.	AM Break	Palms Foyer
Noon-1 p.m.	Lunch	Magnolia A&B
2:30-3 p.m.	PM Break	Palms Foyer

Conference Daily Schedule

WEDNESDAY, October 28, 2015

VENDOR/EXHIBITS

10 a.m. to 5 p.m.—Magnolia Ballroom

CONTINUING EDUCATION LINE-UP

8:30-10 a.m.	Covert Ops: Matthew Christianson- Cypress 2
8:30-10 a.m.	4th Amendment: Matthew Silver– Palms C
8:30-10 a.m.	Safety Class: Frank Cassidy- Cypress 3
8:30-10 a.m.	It's Not a People Problem—Greg Carr- Cypress 4
10:30-noon	Covert Ops: Matthew Christianson- Cypress 2
10:30-noon	4th Amendment: Matthew Silver—Palms C
10:30-noon	**Presidents Commission Meeting -Cypress 3**
10:30-noon	Multi-Family Inspections- Jeff Posival- Cypress 4
1-2:30 p.m.	Covert Ops: Matthew Christianson- Cypress 2
1-2:30 p.m.	4th Amendment: Matthew Silver—Palms C
1-2:30 p.m.	**Committee Meeting Space—Cypress 3**
1-2:30 p.m.	Partnering w/ Planning I: Laura Rouse-DeVore-Cypress 4
3-4:30 p.m.	Covert Ops: Matthew Christianson- Cypress 2
3-4:30 p.m.	4th Amendment: Matthew Silver—Palms C
3-4:30 p.m.	Partnering wi/ Planning II: Laura Rouse-DeVore-Cypress 4
3-4:30 p.m.	2015 IPMC Overview: Roy Fyffe—Cypress 3

MEALS & BREAKS

TIME	Description	LOCATION
6—8 a.m.	Breakfast	Palms A&B
10 -10:30 a.m.	AM Break	Palms Foyer
Noon-1 p.m.	Lunch	Magnolia A&B
2:30-3 p.m.	PM Break	Palms Foyer

GALA: CELEBRATION DINNER, AWARDS & LIVE AUCTION

6:30-10 p.m.	Attire: Business/Formal	Palms A&B

Conference Daily Schedule

THURSDAY, October 29, 2015

VENDOR/EXHIBITS

10 a.m. to 5 p.m.—Magnolia Ballroom

CONTINUING EDUCATION LINE-UP

8:30-10 a.m.	2015 IPMC Overview: Roy Fyffe Cypress 2
8:30-10 a.m.	Working With City Leadership: Andy Rose– Palms C
8:30-10 a.m.	Art of Code Enforcement: Martin Collins- Cypress 3
8:30-10 a.m.	IZC Crash Course - Tana Bryant—Cypress 4
10:30-noon	Compliance Connections—Safeguard- Cypress 4
10:30-noon	Working with City Leadership: Andy Rose—Palms C
10:30-noon	**Committee Info/Sign Up -Cypress 2 & 3**
10:30-noon	Gary Glassman –Religious Expression/Zoning- Cypress 4
1-2:30 p.m.	Decision Making: Professor Jeff Kronschnabl- Cypress 2
1-2:30 p.m.	Art of Code Enforcement: Martin Collins—Cypress 3
1-2:30 p.m.	Gary Glassman—Religious Expression/Zoning-Cypress 2
1-2:30 p.m.	ICC Disaster Response Part 1: Bracken Eng.-Cypress 4
3-4:30 p.m.	IZC Crash Course Part II: Tana Bryant -Palms C
3-4:30 p.m.	Decision Making: Professor Jeff Kronshnabl—Cypress 3
3-4:30 p.m.	ICC Disaster Response Part II: Bracken Eng.-Cypress 4
3-4:30 p.m.	2015 IPMC Overview: Roy Fyffe—Cypress 3

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TIME	DESCRIPTION	LOCATION
6—8 a.m.	Breakfast	Palms A&B
10 -10:30 a.m.	AM Break	Palms Foyer
Noon-1 p.m.	Lunch	Magnolia A&B
2:30-3 p.m.	PM Break	Palms Foyer

EVENING– FREE TIME

Conference Daily Schedule

FRIDAY, October 30, 2015

ICC EXAM

8:30—11:30 a.m.

BOARD MEETING

9:00—11:00 a.m. (Post Conference Briefing)