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CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, March 2, 2015
MINUTES

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Englebert, Benner, Nichols, Sevenich, Keehan, Zelinski
EXCUSED: Aldermen Taylor, Langdon
ALSO PRESENT: Mayor Merkes, Neenah City Attorney Godlewski, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD McKenney, LD Lenz, Clerk Galeazzi

D. PUBLIC HEARING
None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. PHD McKenney; Senior Center Renovation Update.
PHD McKenney updated the Council on renovation of Senior Center. The renovation project is moving forward. Grand Open ceremonies are set for March 9, 9-11am; Donor Night is scheduled for March 18, 5-7pm; Senior Luncheon will be held on March 19, 12:15pm. They have exceeded their fundraising goals.

2. PRD Tungate; Joint meeting for the Twin Trestle.
PRD Tungate informed the Council of a special joint meeting with City of Neenah Common Council on March 17 to be held at the Menasha Library. There will be a presentation on connecting the two Cities via pedestrian bridges crossing the Fox River. The Councils will be asked to adopt a Resolution authorizing the application for a grant with the DNR.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
a. Administration Committee, 2/16/15.
b. Board of Canvass, 2/18/15 and 2/23/15.
c. Board of Public Works, 02/16/15.
d. Library Board, 02/19/15.
Communications:
e. Warren and Roddie Larsen to DPW Radtke and Alderman Nichols, 02/13/15; Elm Street Parking Issue.
f. Pat and Cathy Brooks to DPW Radtke and Alderman Nichols, 02/13/15; Parking on Elm Street.
g. PHD McKenney, 03/02/15; Senior Center Donor Wall.
h. GM Krause, Menasha Utilities to Customers of Menasha Electric & Water Utilities, 2/16/15; Notice of a Public Hearing taking place on March 24, 2015.
i. Wisconsin Department of Transportation, February 2015; WIS 441Tri-County Project updates.
j. League of Women Voters of Winnebago County, February 2015; City of Menasha Common Council Candidates Forum. Elisha D. Smith Public Library, Tuesday, March 12, 2015, 6:30 pm.
k. Waverly Sanitary District Meeting Minutes, 2/19/15.
l. City Assessor, Mark Brown, to CDD Keil, 2/25/15; Parcel #5-00493-00, vacant lot off Plank Rd.
Moved by Ald. Benner seconded by Ald. Keehan to receive Minutes and Communications A-L.
Motion carried on voice vote.

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G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 02/16/15.

Administration Committee, 02/16/15 – Recommends the Approval of:

2. 2015 Agreement and Contract Among ADVOCAP, Inc. and City of Menasha & Neenah-Menasha YMCA with Menasha Senior Center for the term 1/1/15-12/31/15.

Board of Public Works, 02/16/15 – Recommends the Approval of:

3. Change Order – Commonwealth Construction; Project PF 13B-14; ADD: $7,454.50; Change Order No. 1 (Senior Center)

Moved by Ald. Benner seconded by Ald. Sevenich to approve Consent Agenda items 1-3.
Motion carried on roll call 6-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

None

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 02/13/15 to 02/26/15 in the amount of $4,244,067.27.

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 6-0.

2. Beverage Operators License Applications for the 2013-2015 licensing period.

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications for the 2013-2015 licensing period as list on memo dated 2/26/15.
Motion carried on roll call 6-0.

3. "Class B" Liquor License Application for Lake House Supper Club, LLC, d/b/a The Lake House Supper Club, 124 Main Street, Menasha, Stuart C. Taylor, agent for the 2014-2015 licensing year.

Moved by Ald. Nichols seconded by Ald. Sevenich to approve "Class B" liquor license application for Lake House Supper Club, LLC, d/b/a The Lake House Supper Club, 124 Main Street, Menasha, Stuart C. Taylor, agent for the 2014-2015 licensing year.
Clerk Galeazzi reported all financial obligations to the City on the property are current.
Motion carried on roll call 6-0.

4. Outdoor Alcoholic Beverage Permit for 2014-2015 licensing year. Lake House Supper Club, LLC. 124 Main Street, Menasha.

Moved by Ald. Nichols seconded by Ald. Sevenich to approve outdoor alcoholic beverage permit for 2014-2015 licensing year to Lake House Supper Club, LLC, 124 Main Street, Menasha.
Motion carried on roll call 6-0.

J. ORDINANCES AND RESOLUTIONS

1. O-1-15; Request to Allow Overnight Parking on the West Side of Elm Street from Nicolet Boulevard to Keyes Street during the Period of April 1 through October 31. (Introduced by Alderman Nichols). (Recommended by Board of Public Works).

No action

K. APPOINTMENTS

None

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L. HELD OVER BUSINESS

1. O-4-15; An Ordinance Repealing and Recreating Title 13, Chapter 1, Article F, Section 13-1-67(d)(1) and Section 13-1-67(d)(4). Requirements by Sign Type. (Introduced by Alderman Sevenich). (Recommended by the Plan Commission).

Moved by Ald. Sevenich seconded by Ald. Englebert to adopt O-4-15 An Ordinance Amending Title 13, Chapter 1, Article F, Section 13-1-67 (d)(1) and Section 13-1-67(d)(4), Requirements by Sign Type.
Motion carried on roll call 6-0.

Parks and Recreation Board, 01/12/15 – Recommends the Approval of:

2. Revising the current park fee policy for non-profit groups to coincide with the current Special Event fee policy.

Moved by Ald. Nichols seconded by Ald. Keehan to approve revising the current park fee policy for non-profit groups to coincide with the current Special Event fee policy
Motion carried on roll call 6-0.

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)
No one spoke.

O. ADJOURNMENT

Moved by Ald. Nichols seconded by Ald. Englebert to adjourn at 6:18 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk