DRAFT

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, December 7, 2015
MINUTES

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.
A Moment of Silence was observed for Pearl Harbor Remembrance Day.

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Krautkramer, Olszewski, Keehan, Zelinski, Spencer, Benner, Nichols.
EXCUSED: Alderman Taylor.
ALSO EXCUSED: Mayor Merkes, CA Captain, PC Styka, FC Auxier, DPW Radtke, ASD Steeno, PRD Tungate, PHD McKenney, Clerk Galeazzi.
DEPT. HEAD EXCUSED: CDD Keil.

D. PUBLIC HEARING
None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
a. Board of Public Works, 11/16/15.
b. IT Steering Committee, 5/12/15.
c. Library Board, 11/19/15.
d. Personnel Committee, 11/16/15.
e. Plan Commission, 11/17/15.
f. Police Commission, 09/17/15.
g. Water and Light Commission, 11/10/15.
Communications:
h. Menasha Historical Society, December 2015.
i. HSD McKenney, 12/03/15; Menasha Health Department Secures Public Health Emergency Preparedness Training Funds.
j. Shannon Full, President/CEO of Fox Cities Chamber to Mayor Merkes, 12/01/15.
Moved by Ald. Benner seconded by Ald. Keehan to receive Minutes and Communications a-j.
Motion carried on voice vote.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. Special Common Council, 11/16/15.
2. Common Council, 11/16/15.
3. Special Common Council, 11/23/15.

DRAFT

Board of Public Works, 11/16/15 – Recommends the Approval of:

4. Street Use Application – First Eve; Thursday, December 31, 2015; 3:00 PM – 12:30 AM; (Doty Island Development Council and Community Forward, Inc.).
5. Payment – Borsche Roofing Professionals, Inc.; Library/City Hall Re-Roofing Project; Contract Unit No. 2015-02; $1,000.00 (Payment No. 3 & Final).

Personnel Committee, 11/16/15 – Recommends the Approval of:

6. A 2% pay increase for City Non-Represented Employees, excluding Police Supervisory Lieutenants and Library Employees, effective 1/3/16.
7. A 1% pay increase plus a 1% lump sum bonus for Police Supervisory Lieutenants effective 1/3/16.

Plan Commission, 11/17/15 – Recommends the Approval of:

8. Certified Survey Map for 186 Main Street subject to staff review of applicable building codes.

Ald. Krautkramer requested to remove item 4 from Consent Agenda.

Moved by Ald. Benner seconded by Ald. Keehan to approve Consent Agenda items 1-3 and 5-8.
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

CA Captain reported liability insurance has been received but the area that the insurance covers needs to be more specific. Also, the Street Use Application will need to be resigned and indicate the correct insurance coverage.

Moved by Ald. Benner seconded by Ald. Krautkramer to postpone until next meeting Street Use Application for First Eve on December 31, 2015, 3:00PM – 12:30AM (Doty Island Development Council and Community Forward, Inc.).
Motion carried on voice vote.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 11/19/15 to 12/03/15 in the amount of $1,563,668.08.

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 7-0.

2. Beverage Operators License Applications for the 2015-2017 licensing period.

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications for the 2015-2017 licensing period as listed in memo date 12/2/15.
Motion carried on roll call 7-0.

3. First Amendment to Development Agreement Between the City of Menasha and Woodland Development, LLC Dated September 8, 2015.

No action.

4. Appointment of Election Inspectors for the City of Menasha for the 2016-2017 elections.

Moved by Ald. Nichols seconded by Ald. Keehan to approve appointment of election inspectors for the City of Menasha for the 2016-2017 elections as listed.
Motion carried on roll call 7-0.

J. HELD OVER BUSINESS

None

K. ORDINANCES AND RESOLUTIONS

None

DRAFT

L. APPOINTMENTS

1. Mayor's Appointment of Samantha Zinth, 419 Naymut Street, Menasha, to the Landmarks Commission for the term of 12/07/15 to 03/01/2018.

Moved by Ald. Nichols seconded by Ald. Keehan to approve Mayor's appointment of Samantha Zinth, 419 Naymut Street, Menasha to the Landmarks Commission for term 12/7/15 to 03/1/18.
Motion carried on voice vote.

2. Mayor's Appointment of Antoine Tines, 1840 Northridge Court, Menasha, as an Alternate on the Board of Appeals.

Moved by Ald. Benner seconded by Ald. Keehan to approve Mayor's appointment of Antoine Tines, 1840 Northridge Court, Menasha as an alternate on the Board of Appeals.
Motion carried on voice vote.

3. Mayor's Appointment of Antoine Tines, 1840 Northridge Court, Menasha, as an Alternate on the Housing Authority.

Moved by Ald. Benner seconded by Ald. Keehan to approve Mayor's appointment of Antoine Tines, 1840 Northridge Court, Menasha as an alternate on the Housing Authority.
Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)
No one spoke.

O. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Nichols to adjourn at 6:15 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk