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CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, December 15, 2014
MINUTES

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner.
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD McKenney, LD Lenz, Deputy Clerk Strauss.

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
a. Administration Committee, 12/01/14.
b. Board of Health, 11/12/14.
c. Board of Public Works, 12/01/14.
d. Committee on Aging, 11/13/14.
e. NMFR Joint Finance and Personnel, 12/08/14.
f. Neenah-Menasha Sewerage Commission, 09/23/14.
g. Redevelopment Authority, 12/09/14.
h. Water and Light Commission, 11/19/14.
Communications:
i. PHD McKenney, 12/15/14; Menasha Health Department Staff Approved for Training at the Federal Emergency Management Agency, US Dept. of Homeland Security, Center for Domestic Preparedness.
j. Mayor Merkes to Contributors of the Football Banner, 12/11/2014; Thank you letter.
Moved by Ald. Benner seconded by Ald. Zelinski to receive Minutes and Communications A-J.
Motion carried on voice vote.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. Common Council, 12/01/14.
2. Special Common Council, 12/08/14.
Administration Committee, 12/01/14 – Recommends the Approval of:
3. Renewal quotation for Underground Storage Tanks insurance of ACE American Insurance Co. for one year in the amount of $4,248.
4. Grant Agreement between Winnebago County and City of Menasha for the term 1/1/15 – 12/31/15 for Menasha Senior Center.
5. Grant Agreement between Winnebago County and City of Menasha for the term 1/1/15 – 12/31/15 for 60 Plus Health and Wellness Program.

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Board of Public Works, 12/01/14 – Recommends the Approval of:

6. Request to Remove a Portion of Elevated Walkway Behind 175 Main Street.

NMFR Joint Finance and Personnel, 12/08/14 – Recommends the Approval of:

7. Authorize hiring two firefighters after January 1, 2015 subject to the departure or retirement of two existing employees with Neenah-Menasha Fire Rescue.
8. Approve the purchase in January 2015 of eleven (11) OTS Guardian Full Face Masks with the EM-OTS2 Communication Microphones and Earphones for $795 per unit for a total of $8,745.00 plus $55.00 shipping for a grand total of $8,800.00.

Moved by Ald. Benner seconded by Ald. Sevenich to approve Consent Agenda items 1-8.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 12/04/14 to 12/11/14 in the amount of $1,067,985.85.

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 8-0.

2. Beverage Operators License Applications for the 2013-2015 licensing period.

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license application as listed in memo dated 12/11/14.
Motion carried on roll call 8-0.

3. Fourth Amendment to Development Agreement Among City of Menasha and Cypress Homes and Realty, Inc. Dated June 20, 2011.

CDD Keil explained the details of the Development Agreement.
Moved by Ald. Englebert seconded by Ald. Langdon to approve the Fourth Development Agreement among the City of Menasha and Cypress Homes and Realty, Inc. dated June 20, 2011.
Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. R-30-14; Resolution Approving a 2014 Budget Adjustment of $10,000 For Pool Slide Rehabilitation Work. (Introduced by Ald. Keehan and Ald. Langdon).

Moved by Ald. Keehan seconded by Ald. Langdon to adopt R-30-14 Resolution Approving a 2014 Budget Adjustment of $10,000 for pool slide rehabilitation work.
Motion carried on roll call 8-0.

2. R-31-14; Resolution Approving a 2014 Budget Adjustment of $5,000 for Health Department Equipment. (Introduced by Alderman Nichols).

Moved by Ald. Nichols seconded by Ald. Englebert to adopt R-31-14 Resolution Approving a 2014 Budget Adjustment of $5,000 for Health Department equipment.
Motion carried on roll call 8-0.

K. APPOINTMENTS

1. Reappointment of Katherine Bauer, 709 Lincoln Street, Menasha, to the Neenah-Menasha Sewerage Commission, for the term 01/01/2015 to 12/31/2018.

Moved by Ald. Sevenich seconded by Ald. Taylor to approve appointment of Katherine Bauer.
Motion carried on voice vote.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

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N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke.

O. RECESS TO BOARD OF PUBLIC WORKS.
Moved by Ald. Benner seconded by Ald. Keehan to recess at 6:23 p.m.
Motion carried on voice vote.

Reconvened at 6:58 p.m.

P. ACTION ITEMS
Moved by Ald. Benner seconded by Ald. Englebert to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
Motion carried on roll call 8-0.

1. Claim of John Marra.
2. Updates on PCB Litigation.
3. May reconvene into open session immediately following any closed session in order to take action on the closed session items. Wis. Stat. 19.85(2).

Moved by Ald. Sevenich seconded by Ald. Benner to reconvene into open session to take action on closed session item 1. Wis. Stat. 19.85(2).
Motion carried on voice vote.

Moved by Ald. Sevenich seconded by Ald. Englebert to deny the claim of John Marra.
Motion carried on roll call 8-0.

Q. ADJOURNMENT
Moved by Ald. Sevenich seconded by Ald. Benner to adjourn at 7:26 p.m.
Motion carried on voice vote.

Respectfully submitted by Susan M. Strauss, Deputy Clerk.