

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
February 16, 2015  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 7:52 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Keehan

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil,  
PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [February 2, 2015](#)

Moved by Ald. Taylor seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Change Order – Commonwealth Construction; Project PF 13B-14; ADD: \\$6,103.95; Change Order No. 1 \(Senior Center\)](#)

PHD McKenney reviewed the current project costs and what has been covered by grant funds. A change order in the amount of an additional \$7,454.50 is necessary to fully fund items not included in the original specifications. Items included in the change order are additional excavation costs, cabinetry in the health room and kitchen, lockable closet doors, and carpet tab installation. Fundraising for the project is on-going.

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council Change Order for Commonwealth Construction, Project PF 13B-14, ADD \$7,454.50, Change Order No. 1 (Senior Center)

Motion carried on roll call 7-0.

2. Update on the Status of a Proposed Parking Ramp in the Broad Street Parking Lot (Ald. Taylor)

DPW Radtke explained staff consented to soil borings in the Broad Street parking lot by the Menasha Hotel site developer to explore the feasibility of a parking ramp being constructed in that area. No proposed ramp location has yet been determined and no City funding was involved with the soil boring work.

3. [Discussion Regarding Downtown Parking Study \(Ald. Taylor\)](#)

General discussion ensued on the downtown parking analysis done in 2013/2014 including commentary on the adequacy of existing parking for a new office development.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 8:11 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk.